



# CITY OF FIREBAUGH

## Site Plan Review

### Application Packet/Checklist

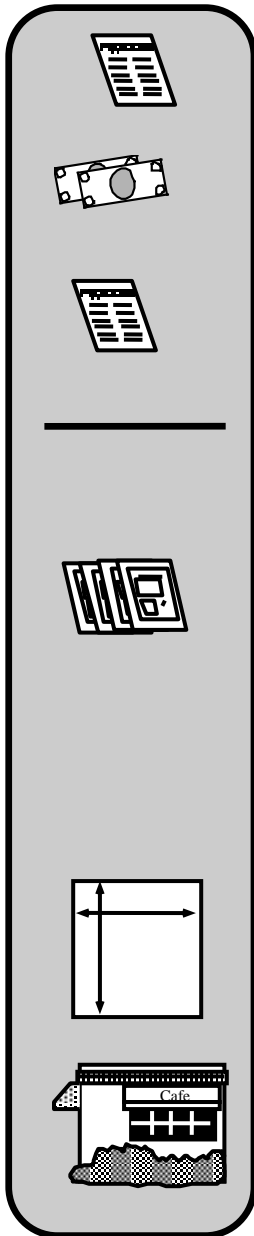
COMMUNITY DEVELOPMENT DEPARTMENT

1133 P STREET

FIREBAUGH, CA 93622

(559) 659-2043

The following list includes all the items you must submit for a complete application. Some specific types of information may not apply to your project and, as noted, some items are not normally required. If you are not sure, ask planning staff. The staff will use a copy of this list to check your application for completeness after it is submitted. Processing of your application could be delayed if required information is missing, inaccurate or incomplete.

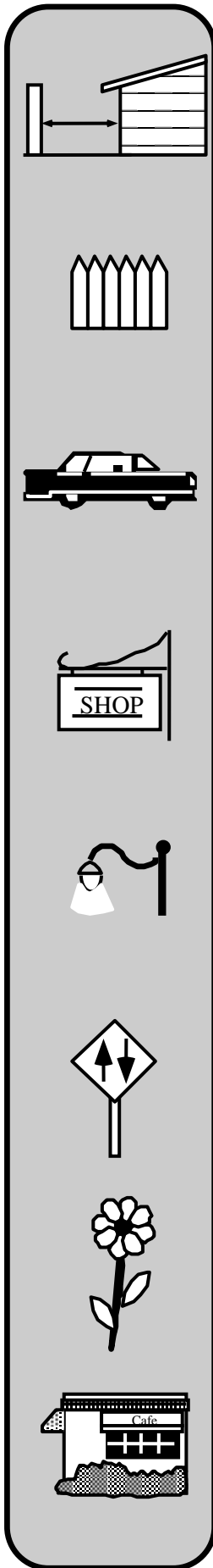


1. **Application Form.** Attached to this packet.
2. **Application Fee:** \$890
3. **Environmental Description Form.** *Certain projects are required to be reviewed for their potential impacts on the environment. Staff will inform you if your project is subject to this review.*

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#### **SITE PLAN**

6. **Twelve (12) prints of a site plan plus one 8-1/2 x 11" copy of the site plan and facade drawings (if applicable).** A site plan is a drawing showing the layout of your project. A sample of a site plan is attached to this application packet which shows examples of the items that must be shown on a site plan. **The site plan must show the following information:**
  - ( ) **Site location and dimensions.** The exterior boundaries of the parcel with dimensions of each parcel line.
  - ( ) **Buildings and Structures.** Location, size, height and proposed use.



( ) **Yards** and spaces between buildings

( ) **Walls and fences**: show location, height and materials.

( ) **Off-street parking** and off-street loading: location, number of spaces and dimensions of parking and loading areas and the internal circulation pattern.

( ) **Signs**, including location, size, height and type of illumination.

( ) **Lighting**, including location and general nature - indicate any hooding devices

( ) **Street dedications** and improvements (if any are required). Existing street improvements that are adjacent to the project site shall be shown on all site plans.

( ) **Landscaping**, including location and plant types, and irrigation equipment.

( ) **Elevation Drawings** shall be shown on a separate sheet. Elevations of all surfaces of proposed structures shall be shown

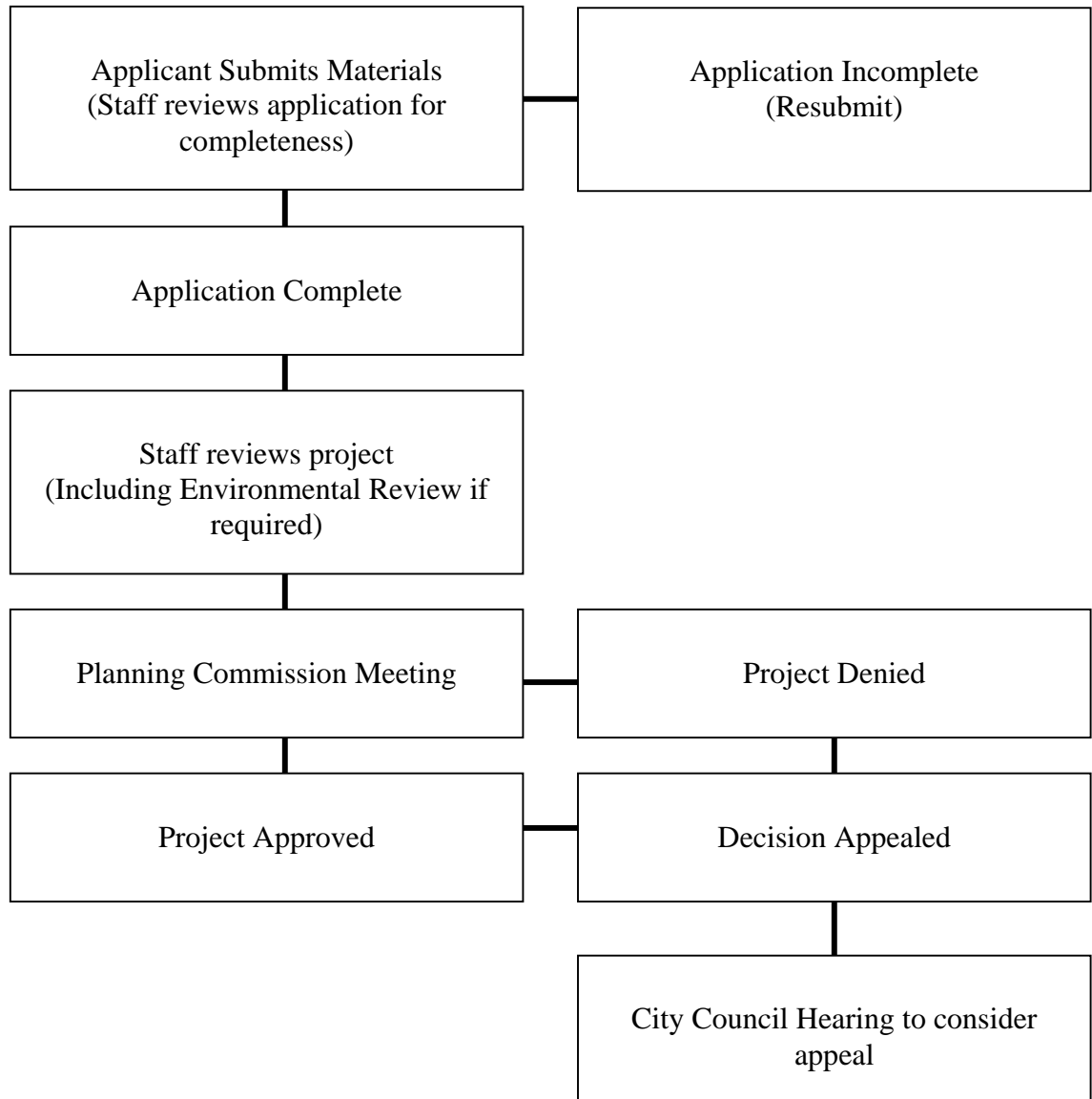
- ( ) Such other data that may be required by staff or the Planning Commission to adequately evaluate your project.

## Findings

**The site plan shall be prepared by the applicant to enable the Planning Commission to make the following findings:**

1. All applicable provisions of the Zoning Ordinance are complied with.
2. The following are so arranged that traffic congestion is avoided and pedestrian and vehicular safety and welfare are protected and there will be no adverse effect on surrounding property:
  - a) Facilities and improvements
  - b) Vehicular ingress, egress and internal circulation
  - c) Setbacks
  - d) Location of service
  - f) Walls and Landscaping
3. Proposed lighting is deflected away from traffic areas and adjacent residential areas.
4. On-site signs will not interfere with visibility or traffic circulation.
5. That any conditions of approval are deemed necessary to protect the public health, safety and welfare. Conditions may include the following:
  - a. Requiring special yards, spaces and buffers
  - b. Requiring fences and walls
  - c. Requiring enclosure of storage areas and limitation on out of door display of merchandise
  - d. Requiring grading, surfacing, and drainage improvements.
  - e. Regulation of points of vehicular ingress and egress
  - f. Regulation of signs
  - g. Requiring landscaping and maintenance thereof.
  - h. Requiring maintenance of grounds
  - i. Requiring fire prevention equipment and measures
  - j. Regulation of noise, vibration, odors, electrical discharge or interference
  - k. Regulation of lighting.
  - l. Requiring street dedication and improvements, subject to the provisions of subsection 25-4.6,g.
  - m. Such other conditions as could make possible the development of the city in an orderly and efficient manner and in conformity with the intent and purposes set forth in this section.

# Site Plan Review Process Flow Chart





# CITY OF FIREBAUGH

## Site Plan Review Questionnaire

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COMMUNITY DEVELOPMENT DEPARTMENT

1133 P STREET

FIREBAUGH, CA 93622

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*Please type or print clearly in ink. Incomplete applications will be returned.*

What is the project address or legal description?

What is the Assessor Parcel Number(s) of the site(s):

What is the existing use of project site?

What is the current zoning of the site?

For **residential projects**, describe the number of units, number of buildings, range of square footage for each unit, number of parking spaces, and other improvements such as landscaping, carports, trash enclosures, fencing, etc. Describe the exterior materials proposed for the buildings and architectural style. Describe any phasing or incremental development of the site. For multi-family projects including information on whether on-site management will be provided.

For **commercial, industrial or institutional** projects, describe the number of buildings and floor area, along with proposed uses for each building. Describe other improvements proposed such as parking (number of spaces) loading areas, walkways, trash enclosures, landscaping, lighting, fencing, etc – as appropriate. Describe the exterior materials proposed for the buildings and architectural style. Include hours of operation, number of employees by shift, operating hours and vehicles (such as trucks) expected to be operated as part of the business.



# CITY OF FIREBAUGH

## Master Planning Application Form

COMMUNITY DEVELOPMENT DEPARTMENT      1133 P STREET      FIREBAUGH, CA 93622      (559) 659-2043

*Please type or print clearly in ink. Incomplete applications will be returned.*

**Applicant Name:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

**Agent/Representative:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

**Property Owner:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

**Phone/Email:** \_\_\_\_\_

Please indicate if correspondence is to be sent to:  
\_\_ Applicant      \_\_ Agent      \_\_ Property Owner

Specific Description of Request (ATTACH ADDITIONAL SHEET IF NECESSARY)

\_\_\_\_\_

Project Location: \_\_\_\_\_

Assessor's Parcel Number(s) \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Current Land Use Designation: \_\_\_\_\_

### Check planning permit(s) that apply to your project

(If you are applying for more than one permit, you need to fill out only one Master Application form)

- Annexation
- Conditional Use Permit
- Site Plan Review
- Director Review & Approval
- Variance
- Environmental Assessment
- General Plan Amendment
- Zone Change
- Lot Line Adjustment
- Tentative/Final Parcel Map
- Tentative/Final Subdivision Map
- Lot Merger
- Certificate of Compliance

I (we) hereby certify that the statements furnished above and in the attached exhibits present the data and information required in this application to the best of my (our) ability, and that the facts, statements and information presented are true and correct to the best of my (our) knowledge and belief.

\_\_\_\_\_  
Print Applicant's Name

\_\_\_\_\_  
Applicant's Signature      Date

\_\_\_\_\_  
Print Property Owner's Name (if different from applicant)

\_\_\_\_\_  
Property Owner Signature      Date

\_\_\_\_\_  
Print Agent's Name

\_\_\_\_\_  
Agent's Signature      Date

Note: The City must have signed consent of all property owners of the project site.