

## MEETING AGENDA

### The City Council/Successor Agency of the City of Firebaugh Vol. No.15/10-05

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**Location of Meeting:** Andrew Firebaugh Community Center  
1655 13<sup>th</sup> Street, Firebaugh, CA 93622

**Date/Time:** October 5, 2015/6:00 p.m.

#### CALL TO ORDER

#### ROLL CALL

Mayor Craig Knight  
Mayor Pro Tem Freddy Valdez  
Council Member Brady Jenkins  
Council Member Marcia Sablan  
Council Member Felipe Perez

*In compliance with the Americans with Disabilities Act, if you need special assistance to access the Andrew Firebaugh Community Center to participate at this meeting, please contact the Deputy City Clerk at (559) 659-2043. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the Andrew Firebaugh Community Center.*

*Any writing or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall, in the Deputy City Clerk's office, during normal business hours.*

#### PLEDGE OF ALLEGIANCE

#### PUBLIC COMMENT

#### CONSENT CALENDAR

Items listed on the calendar are considered routine and are acted upon by one motion unless any Council member requests separate action. Typical items include minutes, claims, adoption of ordinances previously introduced and discussed, execution of agreements and other similar items.

1. **APPROVAL OF MINUTES – The City Council meeting on September 9, 2015.**
2. **MEMORANDUM OF UNDERSTANDING BETWEEN THE FIREBAUGH POLICE DEPARTMENT AND FRESNO COUNTY RURAL TRANSIT AGENCY FOR SERVICES (FCRTA) BETWEEN JULY 1, 2015 TO JUNE 30, 2016 FOR THE PURPOSE OF PROVIDING SAFETY AND SECURITY SERVICES FOR FCRTA PASSAGERS.**

#### PUBLIC HEARING

3. **ORDINANCE NO. 15-03 - AN ORDINANCE OF THE CITY OF FIREBAUGH, COUNTY OF FRESNO, STATE OF CALIFORNIA, AMENDING ORDINANCE NO. 359, OF THE CITY OF FIREBAUGH, RELATING TO THE CLASSIFICATION OF THE ZONE OF PARTICULAR PARCELS OF REAL PROPERTY – SECOND READING.**

**Recommended Action:** Council receives public comment and approves second reading of Ord. No. 15-03.

#### NEW BUSINESS

4. **INTERNATIONAL COUNCIL OF SHOPPING CENTERS (ICSC) CONVENTION REPORT UPDATE HELD SEPTEMBER 16 – 18, 2015.**

**Recommended Action:** Informational Item only.

**5. RESOLUTION NO. 15-38 - A RESOLUTION OF THE FIREBAUGH CITY COUNCIL ADOPTING A POLICY GOVERNING PERMIT FEE REFUNDS AND WAIVERS.**

**Recommended Action:** Council receives public comment & approves Res. No. 15-38.

**SUCCESSOR AGENCY MATTERS:**

**STAFF REPORTS**

**CLOSED SESSION**

**6. REAL ESTATE NEGOTIATION – REDEVELOPMENT AGENCY – Pursuant to Government Code Section #54956.8**

Owner or Designative Rep. City Negotiator Kenneth McDonald

APN 008-080-42; 008-140-35; 008-074-10; 008-132-07; 008-074-01

**ANNOUNCEMENT AFTER CLOSED SESSION**

**ADJOURNMENT**

**Certification of posting the Agenda**

I declare under penalty of perjury that I am employed by the City of Firebaugh and that I posted this agenda on the bulletin boards at City Hall, October 2, 2015 at 5:00 p.m. by Rita Lozano, Deputy City Clerk.

# MEETING MINUTES

The City Council/Successor Agency of the City of Firebaugh  
Vol. No. 15/09-21

**Location of Meeting:** Andrew Firebaugh Community Center  
1655 13<sup>th</sup> Street, Firebaugh, CA 93622  
**Date/Time:** September 21, 2015 / 6:00 p.m.

**CALL TO ORDER** Meeting called to order by Mayor Knight at 6:00 p.m.

**ROLL CALL**

**PRESENT:** Mayor Craig Knight  
Mayor Pro Tem Freddy Valdez  
Council Member Brady Jenkins  
Council Member Marcia Sablan  
Council Member Felipe Perez

**ABSENT**

**OTHERS:** City Attorney Roy Santos; City Manager, Kenneth McDonald; Police Chief, Sal Raygoza; Finance Director, Pio Martin; Public Works Director, Ben Gallegos; Deputy City Clerk, Rita Lozano; Fire Chief John Borboa; City Planner, Karl Schoettler; City Engineer Mario Gouveia, Craig Schmitt, Carla Delgado, Ray Maldonado, Wanda Breshears, David & Mary Van Pelt and others.

**PLEDGE OF ALLEGIANCE:** Council Member Sablan led pledge of Allegiance.

**PUBLIC COMMENT:** Mr. Craig Schmitt of Gill Ranch Storage, provide a quarterly update of their business activity and invited the Council and the Public to attend a Focus Group meeting in Mendota at the High School, Oct. 7, 2015 at 6:00 pm

**CONSENT CALENDAR**

1. APPROVAL OF MINUTES – The City Council meeting on August 17, 2015.
2. APPROVAL OF MINUTES – The City Council special meeting on August 25, 2015.
3. WARRANT REGISTER – Period starting August 1, and ending on August 31, 2015.

August 2015	General Warrants	#32351 - #32491	\$ 279,930.85
	Payroll Warrants	#65876 - #66044	\$ 227,444.64
TOTAL			\$ 507,375.49

4. PROCLAMATION - Honoring Bobbie Zoffka

*Motion to approve consent calendar by Council Member Valdez, seconded by Council Member Jenkins; motion passes by 5-0 vote.*

**PUBLIC HEARING**

5. RESOLUTION NO. 15-32 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIREBAUGH APPROVING A MITIGATED NEGATIVE DECLARATION FOR THE “N” STREET APARTMENTS PROJECT.

*Public Hearing open at 6:18 p.m. – Comments given by the following:* Jim Quinn, Architect of the project stated in has been a joy to work with the City, Staff has been helpful and the owner has had no problem meeting the requested changes to the site plan. Carla Delgado asked why additional housing is being developed in the Del Rio area with no Centers or additional parks being developed on that side of town for kids to attend. Mr. Quinn stated the complex does provide a play area for the children living there. City Planner Schoettler added that a subdivision was approved a few years back by the Planning Commission and City Council that would include a few additional parks but it has not started

construction and the developer has not informed city, if or when it will be developed, since the market crash. Ray Maldonado inquired how the complex would get the gas to the site, since the gas line does not currently reach the project site. Council Member Sablan inquired about the mitigation requirements and the effects that the new construction may cause concern of Valley Fever, what does the CEQA review say. City Planner Schoettler replied as long as the construction site is kept watered down per San Joaquin Valley Air Pollution requirements, there should not be on issue. Council Member Valdez asked the Police Chief if the new complex would have any impact on the department since it is at the end of town. Police Chief Raygoza replied, "NO". *Closed public hearing at 6:24 p.m.*

*Motion to approve Resolution No. 15-32 by Council Member Jenkins, seconded by Council Member Sablan; motion passes by 5-0 vote.*

**6. RESOLUTION NO. 15-33 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIREBAUGH APPROVING GENERAL PLAN AMENDMENT 2015-01 - (N STREET APARTMENTS PROJECT).**

*Motion to approve Resolution No. 15-33 by Council Member Jenkins, seconded by Council Member Sablan; motion passes by 5-0 vote.*

**7. ORDINANCE NO. 15-03 - AN ORDINANCE OF THE CITY OF FIREBAUGH, COUNTY OF FRESNO, STATE OF CALIFORNIA, AMENDING ORDINANCE NO. 359, OF THE CITY OF FIREBAUGH, RELATING TO THE CLASSIFICATION OF THE ZONE OF PARTICULAR PARCELS OF REAL PROPERTY – FIRST READING.**

*Motion to waive the first reading and approve Ord. No. 15-03 by Council Member Jenkins, seconded by Council Member Sablan; motion passes by 5-0 vote.*

**NEW BUSINESS**

**8. RESOLUTION NO. 15-34 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIREBAUGH APPROVING A NEGATIVE DECLARATION FOR THE WELL #7 REPLACEMENT PROJECT, CONSISTENT WITH CEQA (CALIFORNIA ENVIRONMENTAL QUALITY ACT).**

*Motion to approve Resolution No. 15-34 by Council Member Valdez, seconded by Council Member Jenkins; motion passes by 5-0 vote.*

**9. RFP – DEVELOPMENT IMPACT FEE UPDATE AND NEXUS STUDY.**

*Motion to approve RFP by Council Member Jenkins, seconded by Council Member Sablan; motion passes by 5-0 vote.*

**10. THE CITY COUNCIL OF THE CITY OF FIREBAUGH ADOPTING THE CITY OF FIREBAUGH ACCEPTABLE TECHNOLOGY USE POLICY.**

*Motion to approve Technology Use Policy for Council and employees by Council Member Jenkins, seconded by Council Member Sablan; motion passes by 5-0 vote.*

**11. RESOLUTION NO. 15-35 – A RESOLUTION THE CITY COUNCIL OF THE CITY OF FIREBAUGH AUTHORIZING THE EXAMINATION OF PREPAID MOBILE TELEPHONY SERVICES SURCHARGE AND LOCAL CHARGE RECORDS.**

*Motion to approve Resolution No. 15-35 by Council Member Sablan, seconded by Council Member Jenkins; motion passes by 5-0 vote.*

**12. RESOLUTION NO. 15-36 – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIREBAUGH AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENT WITH THE STATE BOARD OF EQUALIZATION FOR IMPLEMENTATION OF THE LOCAL PREPAID MOBILE TELEPHONY SERVICES COLLECTION ACT.**

*Motion to approve Resolution No. 15-36 by Council Member Sablan, seconded by Council Member Jenkins; motion passes by 5-0 vote.*

**13. CHIEF OF POLICE REQUEST TO DISPLAY “MY JOB DEPENDS ON AG” STICKERS ON PATROL CARS FOR SUPPORT AND AWARENESS OF THE AGRICULTURE INDUSTRY.**

*Motion to approve display of “My Job Depends on AG” stickers to be displayed on patrol vehicles, by Council Member Jenkins, seconded by Council Member Knight; motion fails by 2-3 vote. Sablan, Valdez and Perez – no.*

**SUCCESSOR AGENCY MATTERS:**

**14. RESOLUTION NO. 15-37 - A RESOLUTION OF THE SUCCESSOR AGENCY TO THE FIREBAUGH REDEVELOPMENT AGENCY APPROVING THE RECOGNIZED OBLIGATION PAYMENT SCHEDULE FOR JANUARY THROUGH JUNE 2016 AND AUTHORIZING ITS TRANSMITTAL.**

*Motion to approve Resolution No 15-37, by Member Valdez, seconded by Council Member Sablan; motion passes by 5-0 vote.*

**STAFF REPORTS**

- **Police Chief Raygoza** – Reported crime has increased slightly this month, there was an incident at the last Jaripeo, the Police Department is still researching and investigating the incident.
- **Finance Director Martin** – Hired a new employee, she will start Monday, September 28<sup>th</sup>, had 21 applicants. Working with Don Reynolds on the audit via email, which is a first so it may take some time getting use to the new process.
- **City Engineer Gouveia** – Nothing to report.
- **City Manager McDonald** – Reported the City was awarded the CDBG funding, which will require staff to place an RFP for Grant Administrative and Engineering Services. Rodeo Committee will hold a meeting and bring back recommendations to Council in a future council meeting to review.
- **Council Member Sablan** – Inquired about council’s thoughts of having a port-a-pot placed down by the beach area near the river?
- **Council Member Valdez** – Requested an update on the purchase of a new Vac truck.
- Ray Maldonado requested Council’s consideration of providing lights at no charge to the Pop warner football team and softball at the Maldonado Park.

*Motion to enter closed session by Council Member Sablan, Second by Council Member Jenkins; motion passes by 5-0 vote at 7:24 p.m.*

**CLOSED SESSION**

**15. REAL ESTATE NEGOTIATION – REDEVELOPMENT AGENCY – Pursuant to Government Code Section #54956.8**

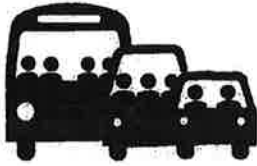
Owner or Designative Rep.                      City Negotiator Kenneth McDonald

APN    008-080-42; 008-140-35; 008-074-10; 008-132-07; 008-074-01

❖ *Motion to enter open session by Council Member Jenkins, Second by Council Member Sablan; motion passes by 5-0 vote at 7:41 p.m.*

**ANNOUNCEMENT AFTER CLOSED SESSION:**                      *No Action to report.*

**ADJOURNMENT - *Motion to adjourn by Council Member Jenkins, second by Council Member Sablan; motion passes by 5-0 vote at 7:42 p.m.***



# FRESNO COUNTY RURAL TRANSIT AGENCY

2035 Tulare Street, Suite 201, Fresno, CA 93721

Phone: 559-233-6789 Fax: 559-233-9645

Webpage: [www.ruraltransit.org](http://www.ruraltransit.org)

## Safety and Security Services

### Memorandum of Understanding

The Fresno County Rural Transit Agency (FCRTA) and the City of Firebaugh Police Department hereby agree to enter into this Memorandum of Understanding (MOU) for the purpose of providing safety and security services for FCRTA passengers, drivers and vehicles within the City of Firebaugh. This is in compliance with direction from the Federal Transit Administration (FTA) guidance on Safety and Security for Public Transit Operators.

The City of Firebaugh Police Department will provide the following services on any day during the week:

- A uniformed officer shall Board the stopped vehicle at any designated bus stop
- Make visual observations while inside vehicle
- Greet driver of vehicle
- Assist passengers or driver with any questions

FCRTA shall reimburse the City of Firebaugh Police Department for costs associated in providing these services in the amount of \$4,000.00 for the period of 7/01/15 to 6/30/16. Submit a monthly log sheet on a semi-annual basis showing the bus boarding's by date (attachment). This MOU may be renewed on an annual basis by both parties.

Approved by:

Approved by:

\_\_\_\_\_  
FCRTA

\_\_\_\_\_  
Date

\_\_\_\_\_  
City of Firebaugh

\_\_\_\_\_  
Date

# Boarding Record Form

City of \_\_\_\_\_

Week	Month	Bus Boarded by Officer:	Notes	Date
9/14/2015 thru 9/18/2015	September			
9/21/2015 thru 9/25/2015	September			
9/28/2015 thru 9/30/2015	September			
10/1/2015 thru 10/2/2015	October			
10/5/2015 thru 10/9/2015	October			
10/12/2015 thru 10/16/2015	October			
10/19/2015 thru 10/23/2015	October			
10/26/2015 thru 10/30/2015	October			
11/2/2015 thru 11/6/2015	November			
11/9/2015 thru 11/13/2015	November			
11/16/2015 thru 11/20/2015	November			

11/23/2015 thru 11/27/2015	<b>November</b>			
11/30/2015	<b>November</b>			
12/1/2015 thru 12/4/2015	<b>December</b>			
12/7/2015 thru 12/11/2015	<b>December</b>			
12/14/2015 thru 12/18/2015	<b>December</b>			
12/21/2015 thru 12/25/2015	<b>December</b>			
12/28/2015 thru 12/31/2015	<b>December</b>			
1/4/2016 thru 1/8/2016	<b>January</b>			
1/11/2016 thru 1/15/2016	<b>January</b>			
1/18/2015 thru 1/22/2016	<b>January</b>			
1/25/2015 thru 1/29/2016	<b>January</b>			
2/1/2016 thru 2/5/2016	<b>February</b>			
2/8/2016 thru 2/12/2016	<b>February</b>			
2/15/2016 thru 2/19/2016	<b>February</b>			



2/22/2016 thru 2/26/2016	<b>February</b>			
2/29/2016	<b>February</b>			
3/1/2016 thru 3/4/2016	<b>March</b>			
3/7/2016 thru 3/11/2016	<b>March</b>			
3/14/2015 thru 3/18/2016	<b>March</b>			
3/21/2016 thru 3/25/2016	<b>March</b>			
3/28/2016 thru 3/31/2016	<b>March</b>			
4/1/2016	<b>April</b>			
4/4/2016 thru 4/8/2016	<b>April</b>			
4/11/2016 thru 4/15/2016	<b>April</b>			
4/18/2016 thru 4/22/2016	<b>April</b>			
4/25/2016 thru 4/29/2016	<b>April</b>			
5/2/2016 thru 5/6/2016	<b>May</b>			
5/9/2016 thru 5/13/2016	<b>May</b>			

5/16/2016 thru 5/20/2016	<b>May</b>			
5/23/2016 thru 5/27/2016	<b>May</b>			
5/30/2016 thru 5/31/2016	<b>May</b>			
6/1/2016 thru 6/3/2016	<b>June</b>			
6/6/2016 thru 6/10/2016	<b>June</b>			
6/13/2016 thru 6/17/2016	<b>June</b>			
6/20/2016 thru 6/24/2019	<b>June</b>			
6/27/2016 thru 6/30/2016	<b>June</b>			

**ORDINANCE NO. 15-03**

**AN ORDINANCE OF THE CITY OF FIREBAUGH, COUNTY OF FRESNO, STATE OF CALIFORNIA, AMENDING ORDINANCE NO. 359, OF THE CITY OF FIREBAUGH, RELATING TO THE CLASSIFICATION OF THE ZONE OF PARTICULAR PARCELS OF REAL PROPERTY**

The City Council of the City of Firebaugh does ordain as follows:

SECTION 1. Section 25-2.1 of the Municipal Code of the City of Firebaugh is amended by changing the Zoning Map to redesignate one existing parcel currently zoned C-1 (Neighborhood Commercial) to R-3 (Medium Density Multiple Family Residential) as shown on Map 1. The subject parcel is situated on the east side of N Street (State Highway 33) approximately 2,800 feet northwest of the intersection of N Street and Clyde Fannon Road.

SECTION 2. Severability. If any part of this Ordinance is held to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Ordinance, and the City Council hereby declares that it would have passed the remainder of this Ordinance, as if such invalid portion thereof had been deleted.

SECTION 3. This ordinance shall take effect thirty (30) days after its passage.

SECTION 4. The City Clerk is hereby ordered and directed to certify the passage of this Ordinance and to cause the same to be published once in a newspaper of general circulation, published in the County of Fresno.

I hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Firebaugh held on the 21st day of September, 2015, and passed and adopted at a regular meeting of the City Council held on the 5<sup>th</sup> day of October, 2015, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

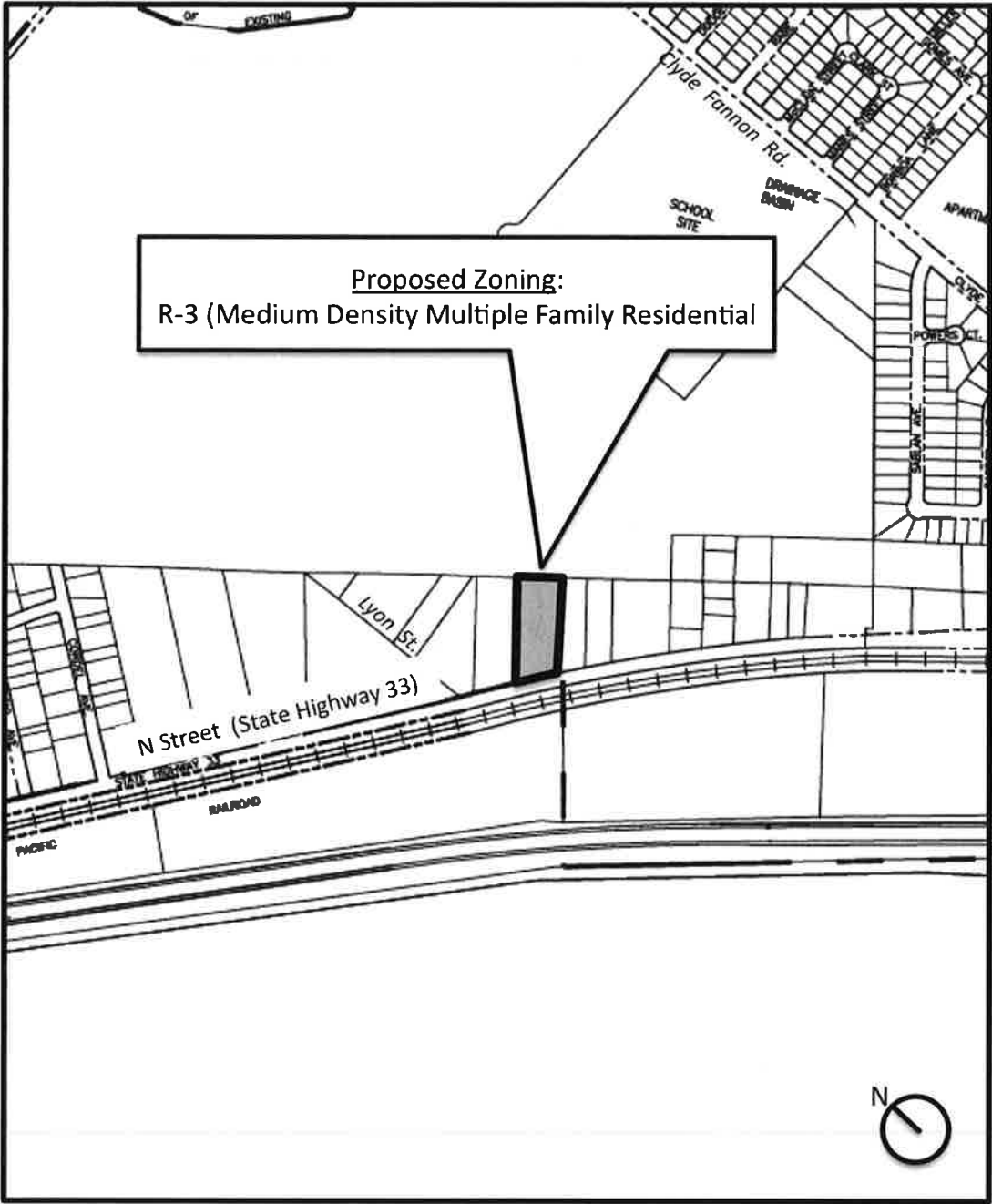
ATTEST:

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Craig Knight, Mayor  
City of Firebaugh

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Rita Lozano, Deputy City Clerk  
City of Firebaugh



Proposed Zoning designation  
(N Street Apartments Project)

City of Firebaugh



## STAFF REPORT

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TO: Honorable Mayor and Council Members  
FROM: Kenneth McDonald, City Manager  
DATE: October 5, 2015  
SUBJECT: International Council of Shopping Centers (ICSC) Report

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After attending the ICSC Western Conference & Deal Making convention on September 16-18. I was able to discuss with several retail, restaurant and supermarket representatives about the criteria for the City of Firebaugh to compete for these businesses. The number of City's that had a display booth was incredible. Below, you will find a summary of the city's statics presented at the conference, along with the site criteria of the restaurants I met at the conference; one company that wanted to sell their services to the City also approached me. The name of the interested company is Retail Strategies and they function as an advisory firm focused on retail market analysis, strategic planning, retail recruitment and development. The problem is the cost for a three-year commitment of \$50k in year 1 and \$30k in years two/three. This might be a good long-term objective to fund this type of research, but I do not think it is the right time due to the poor financial condition of General Fund.

Restaurant Site Criteria	Daytime Population or		Traffic	Income	Building		
	Population	Employees			size	Lot size	parking
Denny's	40,000	?	30,000	\$32k-\$50k	4,500	35,000	75
Carl's Jr./Hardee's	25,000	?	20,000	\$35k-\$60k	2,500	24,000	14
Dairy Queen	?	5,000	20,000	\$35k +	1,886	21,000	30
Farmer Boys	15,000	10,000	25,000	unknown	2,800	25,000	40
McDonald's	?	?	?	?	4,000	50,000	?
KFC	20,000	?	25,000	?	2,500	35,000	35
Pizza Hut	15,000	?	?	?	2,200	30,000	30
Jack in the Box	15,000	5,000	20,000	?	2,462	21,760	22
City of Firebaugh	8,878	4,278	11,937	31,235			

Exhibitor City's with Booth compared to Firebaugh	Median Income	Income		Population	
		Rank	Population	rank	
Long Beach	\$ 52,116	13	469,428	1	
Santa Ana	\$ 47,914	21	334,227	2	
Henderson, NV	\$ 60,819	9	270,811	3	
Fontana	\$ 64,679	7	203,003	4	
Moreno Valley	\$ 52,625	12	201,175	5	
Oceanside	\$ 48,375	20	172,794	6	
Ontario	\$ 51,230	14	167,500	7	
Corona	\$ 66,094	6	159,503	8	
Multiple Group - Victorville	\$ 42,765	23	121,096	9	
Rialto	\$ 49,269	16	101,910	10	
Yakima, WA	36,116	26	93,257	11	
Carson	\$ 72,280	4	92,599	12	
Multiple Group - Hesperia	\$ 42,990	22	92,147	13	
Menifee	\$ 54,095	10	83,447	14	
Chino	\$ 71,457	5	80,988	15	
Perris	\$ 50,035	15	72,326	16	
Multiple Group - Apple Valley	\$ 48,734	17	70,924	17	
Redlands	\$ 61,972	8	69,999	18	
Placentia	\$ 76,927	3	52,206	19	
Montclair	\$ 48,579	19	38,027	20	
Seaside	\$ 53,873	11	34,095	21	
Multiple Group - Adelanto	\$ 37,502	25	31,304	22	
San Luis, AZ	\$ 31,655	28	31,180	23	
Laguna Hills	\$ 89,190	1	30,880	24	
Norco	\$ 81,359	2	26,966	25	
Multiple Group - Barstow	\$ 40,970	24	23,219	26	
Taft	\$ 48,703	18	8,978	27	
<b>Firebaugh</b>	<b>\$ 33,742</b>	<b>27</b>	<b>8,106</b>	<b>28</b>	
Tolleson, AZ	\$ 31,264	29	6,756	29	

source: city-data.com

**RESOLUTION NO. 15-38**

**A RESOLUTION OF THE FIREBAUGH CITY COUNCIL ADOPTING A POLICY GOVERNING PERMIT FEE REFUNDS AND WAIVERS**

The City of Firebaugh now desires to formally adopt a policy governing permit fee refunds and waivers.

**NOW THEREFORE, BE IT RESOLVED AS FOLLOW:**

1. Provided a written request is received by the Building Official within sixty (60) days of permit issuance, the Building Official is authorized by City of Firebaugh to refund, without interest, applicable building, plumbing, mechanical, and electrical permit fees paid for a permit under which no work is commenced and no inspection has been conducted at the time of the refund, and;
2. The plan review fees, if the application for which the plans were submitted is withdrawn before the plan review commences, no fee shall be refunded except on a written request by the applicant and received by the Building Official no later than sixty (60) days after payment, and;
3. Requests for a waiver or refunding of all other permit fees shall be made in writing to the City Council, and;
4. The City shall retain 20% of any fee to be refunded or \$100, whichever is less to recover its reasonable costs of administration.

**THE FOREGOING RESOLUTION** was approved and adopted at a regular meeting of the City Council of the City of Firebaugh held on October 5, 2015, by the following vote:

**AYES:**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**APPROVED:**

\_\_\_\_\_  
Craig Knight  
Mayor

**ATTEST:**

\_\_\_\_\_  
Rita Lozano  
Deputy City Clerk

**CITY OF FIREBAUGH – BUILDING DEPARTMENT  
REQUEST OF REFUNDS AND WAIVER**

**Applicant Information:**

Company Name: \_\_\_\_\_  
Contact Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_  
Refund Check Made Payable to: \_\_\_\_\_

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**Permit Information:**

Permit Type: \_\_\_\_\_ Permit #: \_\_\_\_\_ Receipt #: \_\_\_\_\_  
Job Address or APN: \_\_\_\_\_  
Reason for Requested Refund: \_\_\_\_\_

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**Refund Information:**

Certain portions of the application and permit fees may be refunded if the work is abandoned or discontinued. The person or firm who paid the fee must make a written request to the Building Official within 180 days of the payment of the permit fees, in accordance with City of Firebaugh Building Administrative Code.

Plan review fees will not be refunded for any application in which the review has already been completed. If the review has not been completed the building official will make a determination of the percentage of work that is complete. The refund will be equal to the percentage of remaining work to be completed, less an administrative fee.

The amount of the permit fee refund is based on the number of inspection services that have already taken place and will be determined by city records

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**I certify that:**

I am the permit applicant or the permit applicant's authorized agent.

I have read this from and state that all information is correct.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

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**CITY USE ONLY**

Permit Fee: \_\_\_\_\_

Refund Amount: \_\_\_\_\_

1<sup>st</sup> Approval: \_\_\_\_\_

2<sup>nd</sup> Approval: \_\_\_\_\_





## OCTOBER 2015

### FACILITY RENTALS

10/3/15	Rodeo Grounds-Rotary Roping A/F Hall-FLDUSD Fundraiser dinner 4:00p.m.
10/8/15	A/F Hall- Annual meeting 8:00am – 1:00pm
10/10/15	A/F Hall-Quinceanera
10/11/15	Dunkle Park Enclosed Area-Party Rodeo Grounds-Jarriepo
10/17/15	A/F Hall-Wedding Enclosed Area- Family Reunion
10/24/15	A/F Hall-Quinceanera
10/30/15	Council Chambers- RFMP Firebaugh Levee

### Council Chambers Rm

Council Meeting 1<sup>st</sup> and 3<sup>rd</sup> Monday of Every Month at 6:00pm

Planning Meeting 2<sup>nd</sup> Monday of Every Month at 6:00pm

Oversight Board Meeting 3<sup>rd</sup> Thursday of Every Month at 11a.m

### Back East Room Community Building

Universal Church every Thursday 6:00p.m

### Dunkle Park Bldg.

The Regional Culture Institute- Monday, Tuesday & Friday 10am - Noon

### Food Distribution

EOC Distribution 2<sup>nd</sup> Friday of the month at Andrew Firebaugh Community Center at 9am

Drought Distribution every 1<sup>st</sup> and 4<sup>th</sup> Thursday of the month at Dunkle Park at 9am

Salvation Army Dinner Distribution every Wednesday at A/F Hall from 5pm to 7pm