



July 1, 2019

Re: Firebaugh's New Smoke-Free Multi-Unit Housing Ordinance

Dear Sir or Madam,

You are receiving this letter because according to city records you own or manage this multi-unit residence. To protect residents from the health hazards of secondhand smoke exposure, the Firebaugh City Council adopted a Multi-Unit Housing ordinance. Effective July 1, 2019, smoking will be prohibited in all Units in a Multi-Unit Residence, including any associated exclusive-use Enclosed Areas or Unenclosed Area, such as, for example, a private balcony, porch, deck, or patio. Smoking in any Unit in a Multi-Unit Residence, on or after July 1, 2019 is a violation of this Article.

Please be aware of the following **requirements for property owners/managers:**

1. All prospective tenants after July 1, 2019 must be provided written notice clearly stating about the smoking prohibition in all Units, and all common areas.
2. All existing tenants must be notified of the new ordinance by providing a copy of the Ordinance Brochure no later than July 1, 2019 and must be offered a voluntary non-smoking lease addendum by property owner/managers. A voluntary lease addendum is enclosed.
3. As of July 1, 2019, every seller of a Unit in a Multi-Unit Residence shall provide prospective buyers with written notice clearly stating: All Units are designated Nonsmoking Units and smoking shall be illegal in all Units, including any associated exclusive-use Enclosed Area or Unenclosed Area, such as for example, a private balcony, porch, deck, or patio, as of July 1, 2019; and Smoking in all Common Areas, except for specifically designated Smoking areas, will be a violation of this Article as of July 1, 2019.
4. Clear and unambiguous "No Smoking" signs shall be posted in sufficient numbers and locations in Common Areas where Smoking is prohibited as require by Firebaugh Municipal Code Section 3-12.7d Signs can be downloaded from the City's website at: [www.firebaugh.org](http://www.firebaugh.org).

To assist in implementation, the following documents are enclosed and encouraged to use for reproduction:

1. Ordinance Brochure for New and Existing tenants
2. Notification Letter to Current Tenants
3. Voluntary Lease Addendum for Existing Tenants
4. Suggested language for Non-Smoking Lease Clause required for new leases.

For additional information on copies of all materials, please visit the City of Firebaugh Website at: [www.firebaugh.org](http://www.firebaugh.org).

If you have any questions after reviewing these materials, please contact Rita Lozano at (559) 659-2043 Ext. 209 or [rlozano@ci.firebaugh.ca.us](mailto:rlozano@ci.firebaugh.ca.us).

Sincerely,

City Manager