

SPECIAL MEETING AGENDA

The City Council/Successor Agency of the City of Firebaugh

Vol. No. 21/01-04

Date/Time: January 19, 2021/6:00 p.m.

***SPECIAL NOTICE DUE TO COVID-19 MEETING WILL BE HELD VIA TELECONFERENCE ONLY –
THE MEETING WILL NOT BE OPEN TO THE PUBLIC**

**PURSUANT TO PARAGRAPH 11 OF EXECUTIVE ORDER N-25-20,
EXECUTED BY THE GOVERNOR OF CALIFORNIA ON MARCH 12, 2020**

Members of the public who wish to address the Council may do so by submitting a written comments to the Deputy Clerk via email deputyclerk@ci.firebaugh.ca.us Please provide: Council Meeting Date, Item Number your comment are pertaining to, Name, Email and comment, no later than 3:00 PM the day of the meeting.

***Pursuant to Government Code Section 54953 (b)(2), all action taken during this teleconferenced meeting shall be by roll call vote.**

Join Zoom Meeting

<https://us02web.zoom.us/j/86036567922?pwd=bFVaOGpCL2hNemdWN0NnOHBhWlRCdz09>

Meeting ID: 860 3656 7922

Passcode: 936222

Phone: 1-669-900-9128

CALL TO ORDER

ROLL CALL

Mayor Freddy Valdez
Mayor Pro Tem Brady Jenkins
Council Member Felipe Pérez
Council Member Marcia Sablan
Council Member Elsa Lopez

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Andrew Firebaugh Community Center to participate at this meeting, please contact the Deputy City Clerk at (559) 659-2043. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the Andrew Firebaugh Community Center.

Any writing or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall, in the Deputy City Clerk's office, during normal business hours.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

PUBLIC COMMENT

PRESENTATION

CONSENT CALENDAR

Items listed on the calendar are considered routine and are acted upon by one motion unless any Council member requests separate action. Typical items include minutes, claims, adoption of ordinances previously introduced and discussed, execution of agreements and other similar items.

- 1. APPROVAL OF MINUTES – The City Council regular meeting on January 4, 2021.**
- 2. WARRANT REGISTER – Period starting December 1, and ending on December 31, 2020.**

December 2020	General Warrants	#40508 - #40640	\$ 1,075,515.11
	Payroll Warrants	#71412 - #71428	\$ 123,110.32
	TOTAL		\$ 1,198,625.43

PUBLIC HEARING

None

NEW BUSINESS

3. **RESOLUTION NO. 21-03 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIREBAUGH APPROVING COVID-19 PREVENTION POLICY.**

Recommended Action: Council receives public comment & approves Res. No. 21-03.

4. **THE CITY COUNCIL OF THE CITY OF FIREBAUGH TO DISCUSS & AWARD CONTRACT TO ARDENT GENERAL INC. FOR CONSTRUCTION OF THE NEW FIRE STATION.**

Recommended Action: Council receives public comment & gives staff direction.

5. **THE CITY COUNCIL OF THE CITY OF FIREBAUGH TO DISCUSS & RECEIVE INPUT FOR THE DESIGN OF MALDONADO PARK, PHASE III.**

Recommended Action: Council receives public comment.

6. **THE CITY COUNCIL OF THE CITY OF FIREBAUGH TO DISCUSS & RECEIVE INPUT FOR THE DESIGN OF AQUATIC CENTER.**

Recommended Action: Council receives public comment.

7. **THE CITY COUNCIL OF THE CITY OF FIREBAUGH TO DISCUSS THE RECOGNITION OF JOSH ALLEN.**

Recommended Action: Council receives public comment & gives staff direction.

8. **THE CITY COUNCIL OF THE CITY OF FIREBAUGH TO DISCUSS & DIRECT STAFF ON LANDFILL OPTIONS & PRICING.**

Recommended Action: Council receives public comment & gives staff direction.

STAFF REPORTS

CLOSED SESSION

ANNOUNCEMENT AFTER CLOSED SESSION

ADJOURNMENT

Certification of posting the Agenda

I declare under penalty of perjury that I am employed by the City of Firebaugh and that I posted this agenda on the bulletin boards at City Hall, January 15, 2021 at 5:00 p.m. by Rita Lozano Deputy City Clerk.

MEETING MINUTES

The City Council/Successor Agency of the City of Firebaugh
Vol. No. 21/01-04

**PURSUANT TO PARAGRAPH 11 OF EXECUTIVE ORDER N-25-20,
EXECUTED BY THE GOVERNOR OF CALIFORNIA ON MARCH 12, 2020**

City Council Meeting held via teleconferencing

***Pursuant to Government Code Section 54953 (b) (2), all action taken during this teleconferenced meeting shall be by roll call vote.**

Location of Meeting: Andrew Firebaugh Community Center
1655 13th Street, Firebaugh, CA 93622

Date/Time: January 4, 2021/6:00 p.m.

CALL TO ORDER Meeting called to order by Mayor Valdez at 6:00 p.m.

ROLL CALL Mayor Freddy Valdez
Mayor Pro Tem Brady Jenkins
Council Member Marcia Sablan
Council Member Elsa Lopez
Council Member Felipe Pérez

ABSENT:

OTHERS: City Attorney Jim Sanchez; City Manager/Acting Public Works Director, Ben Gallegos; Deputy Clerk, Rita Lozano; Finance Director, Pio Martin; Police Chief, Sal Raygoza; Fire Chief, John Borboa; City Engineer, Mario Gouveia, Paul Ashby & Don Carr.

PLEDGE OF ALLEGIANCE Council Member Lopez led pledge of Allegiance.

APPROVAL OF THE AGENDA

Motion to approve agenda by Council Member Lopez, second by Council Member Perez; motion passed by 5-0 vote.

PUBLIC COMMENT

None

PRESENTATION

None

CONSENT CALENDAR

1. APPROVAL OF MINUTES – The City Council regular meeting on December 21, 2020.
2. RESOLUTION NO. 21-01 - A RESOLUTION APPROVING AN INCREASE IN FUNDING AND THE EXECUTION OF GRANT CONTRACTS/AMENDMENTS THERETO FOR THE 20-CDBG-12000 STATE CONTRACT FOR FUNDING YEAR 2019-2020 OF THE STATE CDBG PROGRAM.

Motion to accept Consent Calendar with amendment of date on Resolution No 21-01 from 1/4/20 to 1/4/21 by Council Member Sablan, second by Council Member Perez, motion passed by 5-0 vote.

PUBLIC HEARING

None

NEW BUSINESS

3. **RESOLUTION NO. 21-02 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIREBAUGH, INITIATING PROCEEDINGS FOR THE ANNEXATION OF TRACT 6252 INTO THE CITY OF FIREBAUGH LANDSCAPING AND LIGHTING MAINTENANCE DISTRICT NO. 1, STATING ITS INTENTION FOR THE LEVY AND COLLECTION OF ANNUAL ASSESSMENTS WITHIN SAID ANNEXATION, AND ORDERING THE PREPARATION AND FILING OF AN ENGINEER'S REPORT IN CONNECTION THEREWITH.**

Open for comment at 6:05 – No comment given – Closed at 6:06 pm.

Motion to accept Res. No. 21-02 by Council Member Sablan, second by Council Member Perez, motion passed by 5-0 vote.

STAFF REPORTS

- **Fire Chief, John Borboa** – December 28, 2020, the COVID-19 vaccine was offered to our Fire Department, 4 members received the shot out of 20 volunteers. 8 are waiting to see if there is reactions are from the vaccine before taking the shot, with the remaining volunteers saying no, to the vaccine. Council Member Sablan asked, how we address that issue. Attorney Sanchez replied, the City can adopt a policy, but employees may not want to follow or accept the vaccine, Volunteers have different guidelines, & employees have some due process.
- **Police Chief, Sal Raygoza** – We had a quite Christmas & New Year's, regarding crime but had a lot of fireworks and firing of guns, although, there were no accidents to report.
- **City Attorney James Sanchez** – Provided update on the new laws effective January 1, 2021.
- **City Engineer, Mario Gouveia** – update on construction going on the sewer project, crossing at the bridge is complete, there was an issue of the sewer line going through two houses but it all went smoothly and it has been corrected, with now going through Cline. We will have several projects & will address 8th Street.
- **Deputy City Clerk, Rita Lozano** – Nothing to report.
- **Finance Director, Pio Martin** – Working with the Auditors. It's been a little difficult not working person to person. Bond payments are due in February. We will look at how many people are falling behind on their utility bills, with the new State Law changing the shut off process. Staff will be sending notices to customers on the January 7, 2021 to inform them about the status of their bill because the City is currently still paying the cost of the garbage service until the customer pays their balance in full, since there is no way to stop their garbage services.
- **City Manager, Ben Gallegos** – Sewer project has gone well as Mario has mentioned, the contract did a very good job. This sewer line project replaced the area where line collapsed at the pump station. VFW is in construction, staff will propose a resolution for an increase in funding for the Fire Station on Jan. 19th Council Meeting. City Hall is still at half-staff, with the other half of the staff working from home and both alternating in & out of the office due to COVID. City is taking a different approach with the Public Works department, they are all wearing mask, & they aren't taking breaks or lunch together. Six members from a local church held a drive, they did an awesome job. Council Member Perez, asked about the lights & sprinklers at the Maldonado Park, he has received reports they are leaking or getting broken by the lawn mowers. Ben is trying to get it scheduled the light to be relocated to face the correct direction & asked where are the sprinklers broken? Perez, replied near the Valle de Paz area, in front of Maldonado. Council Member Sablan reported she received reports that the fog line is hard to see, but they didn't specify what areas. PW Department is waiting for warmer weather so the paint to stick. Rita worked on a COVID Policy & we will be sending to James for review. Asked Council Members for the sizes so staff can order new shirts. Mayor Valdez added, "I appreciate you giving your time & everyone that held or helped with the events of drive of toys & food, which are going back to the community."
- **Council Member Lopez** – "I hope everyone is doing good, and are staying home & safe."

- **Council Member Perez** – Same as Council Member Lopez 7 thanked everyone for everything they are doing.
- **Council Member Sablan** – Thanked Mayor Valdez for his videos & getting Mr. Louie to participate.
- **Council Member Jenkins** – Nothing to report.
- **Council Member Valdez** – Meet with Senator Caballero & Assemblymen Arambula regarding housing cost that are going up & to see if they can help the City research all of the resource available to assist with keeping the cost down. As well as safe practices on COVID & COVID relief for our small business, there should be about \$500 million that may become available & we look forward to this passing by our government officials.

CLOSED SESSION

None

ADJOURNMENT

Motion to adjourn by Council Member Jenkins, second by Council Member Perez; motion passed by 5-0 vote at 6:40 p.m.



REPORT TO CITY COUNCIL
— MEMORANDUM —

AGENDA ITEM NO: _____

COUNCIL MEETING DATE: January 19, 2020

SUBJECT: Warrant Register Dated: December 1, 2020 – December 31, 2020

RECOMMENDATION:

In accordance with Section 37202 of the Government Code of the State of California there is presented here with a summary of the demands against the City of Firebaugh covering obligations to be paid during the period of:

DECEMBER 1, 2020 – DECEMBER 31, 2020

Each demand has been audited and I hereby certify to their accuracy and that there are sufficient funds for their payment as of this date.

IT IS HEREBY RECOMMENDED THE CITY COUNCIL
APPROVE THE REGISTER OF DEMANDS AS FOLLOWS:

GENERAL WARRANTS	# 40508 – #40640	<u>\$ 1,075,515.11</u>
PAYROLL WARRANTS.....	# 71412 – #71428	<u>\$ 123,110.32</u>

TOTAL WARRANTS..... **\$ 1,198,625.43**

CITY OF FIREBAUGH ACCOUNTS PAYABLE
WARRANTS DECEMBER 1, 2020- DECEMBER 31, 2020

<u>Check</u> <u>Number</u>	<u>Check</u> <u>Date</u>	<u>Name</u>	<u>Net</u> <u>Amount</u>	<u>Description</u>
71407	12/22/2020	No Recommended Vendor	\$ (451.54)	Ck# 071407 Reversed
		Cash Account Total:	\$ (451.54)	
40398	12/17/2020	SOLORIO TAYLOR TRANSLATOR	\$ (100.00)	Ck# 040398 Reversed
40480	12/4/2020	CITY CLERKS ASSOCIATION O	\$ (45.00)	Ck# 040480 Reversed
40508	12/2/2020	CITY OF FIREBAUGH	\$ 42,440.79	ME CHECK NOVEMBER 2020
40509	12/3/2020	CITY OF FIREBAUGH	\$ 105,575.00	PAYROLL ENDING 11/27/2020
40510	12/4/2020	U.S. POSTMASTER	\$ 843.50	UTILITY BILLING DECEMBER
40511	12/4/2020	SEBASTIAN	\$ 59.95	SENIOR CTR ALARM SECURITY
40512	12/4/2020	FERNANDO CAMPA	\$ 900.00	2020 UNIFORM ALLOWANCE
40513	12/4/2020	FERNANDO CAMPA	\$ 300.00	HEALTH INSURANCE STIPEND
40514	12/4/2020	JUAN C. CASTILLO	\$ 900.00	2020 UNIFORM ALLOWANCE
40515	12/4/2020	CITY CLERKS ASSOCIATION O	\$ 90.00	R. LOZANO MEMBERSHIP
40516	12/4/2020	DIAMOND LOCKSMITHS	\$ 130.00	PD DOOR REPAIR
40517	12/4/2020	EPPLER TOWING & RECOVERY	\$ 125.00	PD CROWN VIC
40518	12/4/2020	FIREBAUGH GLASS	\$ 175.00	PD UNIT#16-DOOR GLASS
40519	12/4/2020	JOSEPH ANTHONY FRIAS	\$ 675.00	2020 UNIFORM ALLOWANCE
40520	12/4/2020	MATTHEW GARCIA	\$ 300.00	HEALTH INSURANCE STIPEND
40521	12/4/2020	GOLDEN ONE CREDIT UNION	\$ 1,666.66	J.BORBOA MONTHLY STIPEND
40522	12/4/2020	HOME DEPOT CREDIT SERVICE	\$ 138.11	PARKERS PARK-BASIN FAUCET
40523	12/4/2020	BRADY JENKINS	\$ 300.00	MONTHLY SALARY MEETINGS
40524	12/4/2020	RODDY A. LAKE	\$ 306.29	POLICE MEDICAL RETIREE
40525	12/4/2020	SAMPSON LEE	\$ 300.00	HEALTH INSURANCE STIPEND
40526	12/4/2020	MANUELS TIRE SERVICE, INC	\$ 163.75	TUBE
			\$ 16.26	RADIAL PATCH

CITY OF FIREBAUGH ACCOUNTS PAYABLE
WARRANTS DECEMBER 1, 2020- DECEMBER 31, 2020

<u>Check</u> <u>Number</u>	<u>Check</u> <u>Date</u>	<u>Name</u>	<u>Net</u> <u>Amount</u>	<u>Description</u>
40526	12/4/2020	MANUELS TIRE SERVICE, INC	\$ 14.69	VALVE STEM
			\$ 831.19	TIRES/VALVE STEM
			\$ 40.00	UNIT#11-ROTATION
Check Total:			\$ 1,065.89	
40527	12/4/2020	MAGDA MARTINEZ	\$ 900.00	2020 UNIFORM ALLOWANCE
40528	12/4/2020	FERNANDO MARTINEZ	\$ 900.00	2020 UNIFORM ALLOWANCE
40529	12/4/2020	SANDRA J. MARQUEZ	\$ 300.00	HEALTH INSURANCE STIPEND
40530	12/4/2020	MID-VALLEY DISPOSAL	\$ 887.75	WATER TREATMENT PLANT
			\$ 68.59	WATER TREATMENT PLANT
			\$ 78.94	1325 O STREET
			\$ 28,627.46	SERVICES PERFORMED DEC2020
Check Total:			\$ 29,662.74	
40531	12/4/2020	BRETT M. MILLER	\$ 900.00	2020 UNIFORM ALLOWANCE
40532	12/4/2020	JESUS MOLINA	\$ 900.00	2020 UNIFORM ALLOWANCE
40533	12/4/2020	RICARDO MONAY	\$ 300.00	HEALTH INSURANCE STIPEND
40534	12/4/2020	RICARDO MONAY	\$ 900.00	2020 UNIFORM ALLOWANCE
40535	12/4/2020	NORTHSTAR CHEMICAL	\$ 1,837.42	SODIUM HYPOCHLORITE
40536	12/4/2020	O'REILLY AUTOMOTIVE, INC.	\$ 167.17	PD-CROWN VIC PARTS
			\$ 150.54	PD-AXLE SHAFT
			\$ 55.19	PD-CROWN VIC PARTS
Check Total:			\$ 372.90	
40537	12/4/2020	JESUS PALACIOS	\$ 300.00	HEALTH INSURANCE STIPEND
40538	12/4/2020	PITNEY BOWES #8000-9090-	\$ 520.99	POSTAGE MACHINE REFILL 11
40539	12/4/2020	RANDIK PAPER	\$ 654.20	COVID 19-CLOROX WIPES
40540	12/4/2020	SALVADOR RAYGOZA	\$ 900.00	2020 UNIFORM ALLOWANCE
40541	12/4/2020	SALVADOR RAYGOZA	\$ 300.00	HEALTH INSURANCE STIPEND
40542	12/4/2020	STATE WATER RESOURCES CON	\$ 60.00	WASTEWATER OPERATOR CERT

CITY OF FIREBAUGH ACCOUNTS PAYABLE
WARRANTS DECEMBER 1, 2020- DECEMBER 31, 2020

<u>Check</u> <u>Number</u>	<u>Check</u> <u>Date</u>	<u>Name</u>	<u>Net</u> <u>Amount</u>	<u>Description</u>
40543	12/4/2020	SWRCB ACCOUNTING OFFICE	\$ 2,848.00	ANNUAL PERMIT FEES 7/1/20
40544	12/4/2020	RAQUEL TABARES	\$ 780.00	2020 UNIFORM ALLOWANCE
40545	12/4/2020	JACQUELINE TABARES	\$ 150.00	2020 UNIFORM ALLOWANCE
40546	12/4/2020	RODOLFO TABARES	\$ 300.00	HEALTH INSURANCE STIPEND
40547	12/4/2020	DATAPATH	\$ 2,500.00	MONTHLY BILLING DECEMBER
40548	12/4/2020	ALFRED VALDEZ	\$ 300.00	MONTHLY SALARY MEETINGS
40549	12/4/2020	WEST SIDE DRUG STORE	\$ 18.37	FD-ITEMS
40550	12/4/2020	JORGE ZARAGOZA	\$ 900.00	2020 UNIFORM ALLOWANCE
40551	12/4/2020	MARIA T. CAMACHO	\$ 78.79	MQ CUSTOMER REFUND
40552	12/4/2020	CELESTE VILLA	\$ 64.09	MQ CUSTOMER REFUND
40553	12/14/2020	ESAFETY SUPPLIES, INC.	\$ 808.45	XL/LARGE GLOVES
40554	12/14/2020	FRESNO OXYGEN	\$ 41.41	SHOP-PARTS
			<u>\$ 81.85</u>	<u>SHOP-PARTS</u>
		Check Total:	\$ 123.26	
40555	12/14/2020	FRESNO AREA HISPANIC FOUN	\$ 5,250.00	COF SMALL BUSINESS GRANT
			<u>\$ 94,500.00</u>	<u>COF SMALL BUSINESS GRANT</u>
		Check Total:	\$ 99,750.00	
40556	12/14/2020	MARINE INDUSTRIAL TANK IN	\$ 2,750.00	WATER TANK CLEANING
40557	12/14/2020	NASCO	\$ 163.58	PUBLIC WORKS SUPPLIES
40558	12/14/2020	RENO'S MEGA MART	\$ 83.90	PROPANE GAS FORKLIFT
40559	12/14/2020	THE SALVATION ARMY	\$ 10,000.00	FOOD FOR CITY OF FIREBAUGH
40560	12/14/2020	THOMASON TRACTOR COMPANY	\$ 69.60	WIRING HARNESS/FLANGE NUT
			\$ 485.88	XMAS RAFFLE-GATOR/PEDAL
			\$ (485.88)	XMAS RAFFLE CREDIT GATOR
			\$ 437.31	6VOLT BATTERY/PEDAL TRACT
			\$ 7.07	ROD

CITY OF FIREBAUGH ACCOUNTS PAYABLE
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<u>Check</u> <u>Number</u>	<u>Check</u> <u>Date</u>	<u>Name</u>	<u>Net</u> <u>Amount</u>	<u>Description</u>
40560	12/14/2020	THOMASON TRACTOR COMPANY	\$ 32.38	AUTOCUT
		Check Total:	\$ 546.36	
40561	12/14/2020	VERIZON WIRELESS	\$ 38.01	BRADY'S TABLET INTERNET
40562	12/14/2020	ZEE MEDICAL SERVICE CO.	\$ 81.61	PUBLIC WORKS MEDICAL
			\$ 75.28	CITY HALL MEDICAL SUPPLIES
			\$ 195.74	PUBLIC WORKS MEDICAL
		Check Total:	\$ 352.63	
40563	12/16/2020	CITY OF FIREBAUGH	\$ 103,788.47	PAYROLL ENDING 12/11/2020
40564	12/17/2020	ADAMS ASHBY GROUP, LLC	\$ 4,500.00	GENERAL ADMIN FOR VFW
			\$ 840.00	SEWER LINE PROJECT
			\$ 2,055.00	VFW HALL LABOR COMPLIANCE
		Check Total:	\$ 7,395.00	
40565	12/17/2020	AGRI-VALLEY IRRIGATION LL	\$ 1.41	ELBOW/TEE SCHEDULE
			\$ 14.91	COUPLING/ADAPTER MALE
			\$ 3.48	HARIDE BUBBLER HYDRO RAIN
			\$ 4.16	HARDIE BUBBLER HYDRO RAIN
			\$ 81.89	SPRINKLER/NIPPLY POLY
			\$ 218.82	SPRINKLE ROTARY HUNTER
			\$ 3.82	BUSHING SCHEDULE/SCHEDULE
			\$ 15.70	TEE REDUCING/COUPLING
		Check Total:	\$ 344.19	
40566	12/17/2020	ALLIED ELECTRIC	\$ 136.31	CHRISTMAS LIGHT DOWNTOWN
40567	12/17/2020	SYNCB/AMAZON	\$ 388.40	LIGHTNING PRODUCTS
			\$ 600.08	CANOPIES FOR OUTDOOR DINE
			\$ 43.16	PD OPERATIONAL SUPPLIES
			\$ 45.38	PD-THERMOMETER
			\$ 259.13	HAND SANITIZER
			\$ 40.73	PD-BAGS
			\$ 31.30	PD COVID SUPPLIES
			\$ 338.33	PD-SUPPLIES OPERATIONAL
			\$ 230.55	PD OFFICE SUPPLIES
			\$ 103.78	BARRICADE TAPE
			\$ 69.00	HAND SANITIZER
			\$ 606.80	TABLES FOR OUTDOOR DINING
		Check Total:	\$ 2,756.64	
40568	12/17/2020	AT&T	\$ 290.24	ALL DEPT #9391012024

CITY OF FIREBAUGH ACCOUNTS PAYABLE
WARRANTS DECEMBER 1, 2020- DECEMBER 31, 2020

<u>Check</u> <u>Number</u>	<u>Check</u> <u>Date</u>	<u>Name</u>	<u>Net</u> <u>Amount</u>	<u>Description</u>
40569	12/17/2020	AT&T	\$ 1,217.31	ALL DEPTS PHONE
40570	12/17/2020	AUTOZONE COMMERCIAL (1379	\$ 33.45	PW-ANTIFREEZE/COOLANT
			\$ 26.98	PW-AIR FILTER BACKHOE
			\$ 5.28	THERMOSTAT GASKET
			\$ 6.40	PW-THERMOSTAT GASKET
			\$ 55.89	PW-MOTOR OIL FILTER/OIL
			\$ (5.28)	RETURN THERMOSTAT GASKET
			\$ 16.19	AIR FILTER
			\$ 113.33	PW-OIL FILTER/MOTOR OIL
			\$ 37.12	PW-WIPER BLADE
			\$ 3.01	FD-HOSE CLAMPS
			\$ 95.29	PD-WIPER BLADE/MOTOR OIL
			\$ 8.41	PD-MOTOR OIL
			\$ 47.49	PD-MOTOR OIL
			\$ (8.41)	PD-RETURN MOTOR OIL
			\$ 56.94	PD-OIL FILTER/MOTOR OIL
			\$ 20.50	PD-DASH INSTALL KIT
			\$ 28.05	PD-HARNESS
			\$ (28.05)	PD-HARNESS
			\$ 14.03	PD-HARNESS
			\$ 28.05	PD-GEAR OIL
			\$ 157.55	PW-BATTERY
			\$ 11.63	DURALAST
			\$ 8.41	PD-OIL FILTER
			\$ 67.95	PD-MOTOR OIL
			\$ (67.95)	PD-RETURN MOTOR OIL
			\$ 52.34	PD-MOTOR OIL
			\$ 74.90	FD-WIPER BLADE
			\$ 134.16	PD-MOTOR OIL/FILTER
			\$ (86.36)	PD-RETURN BRAKE PADS
			\$ 237.52	PD-BRAKE PADS/ROTOR
			\$ 46.42	PD-PADS
			\$ (46.42)	PD-RETURN BRAKE PADS
			\$ 40.30	PD-BRAKE PADS
			\$ (47.43)	CREDIT BRAKE PADS
Check Total:			\$ 1,137.69	
40571	12/17/2020	AXCES INDUSTRIAL SUPPLY	\$ 660.81	FLOAT AWAY DEGREASER
40572	12/17/2020	BSK & ASSOCIATES, INC.	\$ 37.50	LAB ANALYSIS
			\$ 37.50	LAB ANALYSIS
			\$ 395.00	LAB ANALYSIS
			\$ 70.00	LAB ANALYSIS
			\$ 45.00	LAB ANALYSIS

CITY OF FIREBAUGH ACCOUNTS PAYABLE
WARRANTS DECEMBER 1, 2020- DECEMBER 31, 2020

<u>Check</u> <u>Number</u>	<u>Check</u> <u>Date</u>	<u>Name</u>	<u>Net</u> <u>Amount</u>	<u>Description</u>
40572	12/17/2020	BSK & ASSOCIATES, INC.	\$ 70.00	LAB ANALYSIS
			\$ 55.00	LAB ANALYSIS
			\$ 46.89	LAB ANALYSIS
			\$ 45.00	LAB ANALYSIS
			\$ 56.28	LAB ANALYSIS
			\$ 68.76	LAB ANALYSIS
			\$ 56.25	LAB ANALYSIS
			\$ 467.50	LAB ANALYSIS
			\$ 105.00	LAB ANALYSIS
			\$ 67.50	LAB ANALYSIS
			\$ 68.76	LAB ANALYSIS
			\$ 37.50	LAB ANALYSIS
			\$ 390.00	LAB ANALYSIS
Check Total:			\$ 2,119.44	
40573	12/17/2020	CASCADE FIRE EQUIPMENT CO	\$ 413.54	FD-HARNESS LARGE
			\$ 249.27	FD-LADDER HANDLE ASSEMBLY
Check Total:			\$ 662.81	
40574	12/17/2020	COLLINS & SCHOETTLER	\$ 3,037.50	PLANNING SERVICES NOV2020
40575	12/17/2020	COMCAST	\$ 713.70	PD INTERNET #909093831
40576	12/17/2020	CORELOGIC SOLUTIONS, LLC.	\$ 212.18	REALQUEST NOVEMBER2020
40577	12/17/2020	FEDEX	\$ 128.23	FD-RETURN CASCADE FIRE
40578	12/17/2020	FIREBAUGH HARDWARE COMPAN	\$ 48.56	SOIL ORGANIC
			\$ 31.19	HIGH PRESSURE
			\$ 5.38	ELECTRIC SWITCH
Check Total:			\$ 85.13	
40579	12/17/2020	FIREBAUGH GLASS	\$ 395.00	FD-REPLACE WINDESHIELD
			\$ 170.00	FD-WINDOWS AT JOHN'S OFFICE
			\$ 630.00	FD-BATTERIES
Check Total:			\$ 1,195.00	
40580	12/17/2020	FRESNO OXYGEN	\$ 80.39	PW-SHOP
40581	12/17/2020	GOUVEIA ENGINEERING, INC.	\$ 5,662.13	705.10 POLICE/FIRE BUILDI
			\$ 1,780.72	720.07 REGIONAL TRANSPORT
			\$ 311.83	725.01 PUBLIC WORKS GENERAL
			\$ 515.00	725.12 TASK 1 MULTI BENEFIT
			\$ 1,755.00	725.12 TASK 2 MULTI-BENEFT

CITY OF FIREBAUGH ACCOUNTS PAYABLE
WARRANTS DECEMBER 1, 2020- DECEMBER 31, 2020

<u>Check</u> <u>Number</u>	<u>Check</u> <u>Date</u>	<u>Name</u>	<u>Net</u> <u>Amount</u>	<u>Description</u>
40581	12/17/2020	GOUVEIA ENGINEERING, INC.	\$ 21,480.00	725.12 TASK 3 MULITI BENEFIT
			\$ 5,354.61	730.08C CDBG SEWER LINE
			\$ 2,290.00	730.09 SRF WWTP DESIGN
			\$ 4,230.00	740.13D 2019 CDBG WATERLINE
			\$ 882.00	745.01 STREETS GENERAL
			\$ 275.45	745.24D STPL-5224(024) 8TH ST
			\$ 2,610.48	745.25D CML-5224(023) POSO
			\$ 16.13	745.28D CML-5224(027)ALLEY
			\$ 280.99	745.29D CML-5224(026) J&1
			\$ 643.13	760.04 A.C.I.P/CAAP
			\$ 201.13	775.10 LOT LONE ADJ 2019-
			\$ 495.78	780.02 CENCAL BUILDERS
			\$ 4,948.23	780.03-1 GREYSTONE ESTS
			\$ 588.00	780.03-2 GREYSTONE ESTS
			\$ 715.15	780.03-3 GREYSTONE ESTS
			\$ 247.90	780.04 WEST HILL S EXPANSION
			\$ 1,387.31	785.29 EXPANSION VALLEY
			\$ 354.38	795.10FAA GRANT APPLICATION
Check Total:			\$ 57,025.35	
40582	12/17/2020	KRAZAN & ASSOCIATES, INC.	\$ 1,210.00	CONSTRUCTION TESTING
40583	12/17/2020	LOZANO SMITH ATTORNEYS AT	\$ 3,096.75	GENERAL LEGAL MATTERS
			\$ 2,023.00	CODE ENFORCEMENT THRU OCT
			\$ 1,043.62	GENERAL LITIGATION MATTER
			\$ 912.00	MARIJUANA REGULATION
			\$ 608.00	COMPLAINT FOR REVERSE
			\$ 2,116.49	SUCCESSOR AGENCY THRU NOV
Check Total:			\$ 9,799.86	
40584	12/17/2020	PACIFIC GAS & ELECTRIC	\$ 102.41	FIRE DEPT #3228327255-0
			\$ 1,200.83	TOMA TEK #6759522333-9
Check Total:			\$ 1,303.24	
40585	12/17/2020	PITNEY BOWES GLOBAL FINAN	\$ 506.05	POSTAGE MACHINE LEASE 9/3
40586	12/17/2020	RSG, INC.	\$ 2,843.75	20-22 SUCCESSOR AGENCY SE
			\$ 4,291.25	SB341 COMPLIANCE MONITORI
Check Total:			\$ 7,135.00	
40587	12/17/2020	SOLORIO TAYLOR TRANSLATOR	\$ 100.00	DOCUMENT TRANSLATION LAND
40588	12/17/2020	SPARKLETTS	\$ 123.47	CITY HALL/PW/PD/SENIOR CT

CITY OF FIREBAUGH ACCOUNTS PAYABLE
WARRANTS DECEMBER 1, 2020- DECEMBER 31, 2020

<u>Check</u> <u>Number</u>	<u>Check</u> <u>Date</u>	<u>Name</u>	<u>Net</u> <u>Amount</u>	<u>Description</u>
40589	12/17/2020	UNIFIRST CORPORATION	\$ 92.03	SHOP
			\$ 17.47	COMMUNITY CENTER
			\$ 12.03	CITY HALL
			\$ 92.53	SHOP
			\$ 17.47	COMMUNITY CENTER
			\$ 12.03	CITY HALL
			\$ 92.53	SHOP
			\$ 20.33	COMMUNITY CENTER
			\$ 14.33	CITY HALL
			\$ 91.99	SHOP
			\$ 20.33	COMMUNITY CENTER
			\$ 14.33	CITY HALL
			\$ 91.99	SHOP
			\$ 20.33	COMMUNITY CENTER
			\$ 14.33	CITY HALL
Check Total:			\$ 624.05	
40590	12/17/2020	U.S. BANK EQUIPMENT FINAN	\$ 140.79	RNT/LEASE EQUIP
40591	12/17/2020	U.S. POSTMASTER	\$ 235.00	FIRST CLASS PRESORT
40592	12/17/2020	WITMER PUBLIC SAFETY GROU	\$ 96.37	FD-EQUIPMENT MARKERS
			\$ 340.10	FD-STREAMLIGHT FIRE VULCAN
Check Total:			\$ 436.47	
40593	12/17/2020	W.S. DARLEY & CO.	\$ 1,121.23	FD-VALVE
40594	12/18/2020	ACME ROTARY BROOM SERVICE	\$ 1,357.06	GUTTER BROOMS
40595	12/18/2020	AQUA-METRIC SALES, CO.	\$ 20,049.40	OMNI C2 USG EQUIPMENT
40596	12/18/2020	KER WEST, INC. DBA	\$ 600.00	UTILITY MAINTENANCE WORKER
40597	12/18/2020	QUILL CORPORATION	\$ (43.18)	CREDIT BOX
			\$ 44.26	PAPER WHITE
			\$ 91.77	32GB MEMORY STICK
			\$ 12.94	CLOROX WIPES
			\$ 155.45	PD-TRASH BAGS
			\$ 56.10	AVERY PAPER
Check Total:			\$ 317.34	
40598	12/18/2020	SWRCB ACCOUNTING OFFICE	\$ 33,870.00	ANNUAL PERMIT FEE

CITY OF FIREBAUGH ACCOUNTS PAYABLE
WARRANTS DECEMBER 1, 2020- DECEMBER 31, 2020

<u>Check</u> Number	<u>Check</u> Date	<u>Name</u>	<u>Net</u> Amount	<u>Description</u>
40599	12/18/2020	TELSTAR	\$ 2,890.00	TEST EQUIPMENT
			\$ 5,841.45	MATERIAL FOR NOAH
		Check Total:	\$ 8,731.45	
40600	12/18/2020	THARP'S FARM SUPPLY	\$ 5.25	FD-SUCTION HOSE
			\$ 35.74	FD-NIPPLE
			\$ 2.47	MALE G/H END
			\$ 99.51	FD-ELBOW/NIPPLE
			\$ 12.15	FD-NIPPLE
			\$ 2.57	CITY HALL FRONT DESK
			\$ 6.48	CURTIS KEYS
			\$ 0.75	WALLPLATE
			\$ 55.84	PIPE NIPPLE
			\$ 8.62	BALL VALVE
			\$ 12.72	SUCTION HOSE
			\$ 12.20	BLEACH/TOWELS
			\$ 7.13	PARKER PARK-4 WAY KEY
			\$ 5.31	TEEJET TIP
			\$ 57.80	FUSE HOLDER/HOURMETER
			\$ 45.12	MASTERLOCK/CURTIS KEYS
			\$ 8.10	TAPE
			\$ 23.73	TAPE
			\$ 80.29	FD-ELBOW/NIPPLE
			\$ 106.99	FD-ELBOW/TEFLON
			\$ 48.76	FD-NIPPLE/ELBOW/BALL VALVE
			\$ 41.29	HOSE/ELBOW
			\$ 35.34	AA/AAA
			\$ 51.02	GEAR OIL PUMP
			\$ (51.02)	GEAR OIL PUMP
			\$ 1.72	BATTERY
			\$ 1.08	COUPLER
			\$ 32.34	PENCIL TORCH
			\$ 12.11	PIPE NIPPLE/ELBOW
			\$ 4.86	CURTIS KEYS
			\$ 10.68	NOZZLE TWIST
			\$ 6.48	DIFFUSER
			\$ 12.15	MASTER LOCKS
			\$ 21.90	CABLE CLAMP/ROPE
			\$ 75.98	BALL JOINT/TURNBUCKLE
			\$ 19.98	POINT BLADE
			\$ 22.96	CAP SCREW/NUT
			\$ 7.32	CUTOFF
			\$ 35.63	MOUNTING TAPE/STRIPPER
			\$ 5.29	SNAP LINK
			\$ 57.41	FD-SANDING DISC/RED GLOSS

CITY OF FIREBAUGH ACCOUNTS PAYABLE
WARRANTS DECEMBER 1, 2020- DECEMBER 31, 2020

<u>Check</u> <u>Number</u>	<u>Check</u> <u>Date</u>	<u>Name</u>	<u>Net</u> <u>Amount</u>	<u>Description</u>
40600	12/18/2020	THARP'S FARM SUPPLY	\$ 1.62	CURTIS KEYS
			\$ 3.41	BUSH
			\$ 42.11	GLOVES
			\$ 3.24	CUTOFF RISER
			\$ 3.77	SITE#2-TRAP
			\$ 61.10	CARBIDE BUR
			\$ 35.01	TUBING/NIPPLE/RED GLOSS
			\$ 74.58	HOSE/COUPLING
			\$ 57.89	FD-COUPLER/NIPPLE
			\$ 16.41	BATTERY
			\$ 53.63	WRENCH
			\$ 4.80	PLSTIC TARP
			\$ 6.59	MARKING TAPE
			\$ 28.81	PD BUILDING-SCREW ASSORT
			\$ 152.13	FD-COUPLER/BALL VALVE
			\$ 6.36	HOSE COUPLING
			\$ 33.77	FD-NIPPLE
			\$ 80.56	CAP/HAND WASH
Check Total:			\$ 1,707.84	
40601	12/18/2020	USA BLUEBOOK	\$ 214.86	WIPES/CHLORINE TEST
			\$ 62.53	STIR BAR OCTAGONAL
Check Total:			\$ 277.39	
40602	12/23/2020	FRESNO COUNTY CLERK	\$ 50.00	CLERK PROCESSING FEE
40603	12/23/2020	FRESNO COUNTY CLERK	\$ 50.00	CLERK PROCESSING FEE
40604	12/23/2020	ARDENT GENERAL, INC.	\$ 251,687.07	PROJECT #20-10 VFW HALL
40605	12/23/2020	BOGIE'S PUMP SYSTEMS	\$ 8,617.58	TP REPLACE ABS AFP
40606	12/23/2020	COOK'S COMMUNICATIONS	\$ 62.50	PD UNIT#1-RADIO ISSUES
			\$ 280.47	PD REPAIR DISPATCH RADIO
			\$ 194.32	PF DISPATCH RADIO
Check Total:			\$ 537.29	
40607	12/23/2020	FIRST BANKCARD	\$ 42.85	PD-STATE FOODS
			\$ 1,070.38	PD-CARROT TOP INDUSTRIES
			\$ 240.00	PD-CARROT TOP INDUSTRIES
			\$ 185.22	PD-STATE FOODS
			\$ 41.67	PD-PEOPLEFACTS
Check Total:			\$ 1,580.12	

CITY OF FIREBAUGH ACCOUNTS PAYABLE
WARRANTS DECEMBER 1, 2020- DECEMBER 31, 2020

<u>Check</u> <u>Number</u>	<u>Check</u> <u>Date</u>	<u>Name</u>	<u>Net</u> <u>Amount</u>	<u>Description</u>
40608	12/23/2020	FRESNO COUNTY CLERK	\$ 2,480.25	CA FISH & WILDLIFE FEE
40609	12/23/2020	FRESNO AREA HISPANIC FOUN	\$ 5,250.00	SMALL BUSINESS GRANTS-ADM
40610	12/23/2020	GUTHRIE PETROLEUM, INC.	\$ 789.52	BULK UNLEADED GASOLINE
			\$ 883.19	BULK UNLEADED GASOLINE
			\$ 896.78	BULK UNLEADED GASOLINE
			\$ 693.02	BULK DIESEL FUEL
			\$ 1,032.65	BULK UNLEADED GASOLINE
			\$ 717.26	BULK UNLEADED GASOLINE
		Check Total:	\$ 5,012.42	
40611	12/23/2020	KER WEST, INC. DBA	\$ 265.00	LANDSCAPING & LIGHTING PU
			\$ 385.00	ADOPT A MITIGATED NEGATIVE
		Check Total:	\$ 650.00	
40612	12/23/2020	CSG CONSULTANTS, INC.	\$ 5,218.00	HOUSE BUILDING SERVICES
			\$ 5,829.98	BUILDING PLAN REVIEW NOV20
			\$ 605.00	FIRE PLAN REVIEW SERVICES
		Check Total:	\$ 11,652.98	
40613	12/23/2020	DATAPATH	\$ 739.03	HP THIN CLIENT
40614	12/29/2020	FIRST BANKCARD	\$ 97.10	FD-AMAZON FIXED MOUNT
			\$ 1,664.87	BEN-WALMART XMAS GIFTS
			\$ 199.67	BEN-WALMART XMAS GIFTS
			\$ 356.30	BEN-AMAZON NOAH WATER DEP
			\$ 185.00	BEN-PUBLIC SECTOR TRAININ
			\$ 605.64	BEN-WALMART XMAS GIFTS
			\$ 183.55	BEN-WALMART XMAS GIFTS
			\$ 365.00	BEN-PUBLIC SECTOR TRAININ
			\$ 29.12	PIO-AMAZON TICKETS FOR XMAS
			\$ 55.74	PIO-JUST FLOWERS FOR FRED
			\$ 114.26	FD-ZEPHYR INDUSTRIES
			\$ 224.44	FD-AMAZON BACKUP CAMERA
			\$ 200.00	FD-HANNAY REELS
			\$ 108.24	FD-OFFICE DEPOT TONER
			\$ 16.19	FD-AMAZON MASKS
			\$ 134.96	FD-AMAZON
			\$ 43.26	FD-AMAZON MASK
			\$ 90.00	PIO-CALIFORNIA BUILDING
			\$ 90.00	PIO-CALIFORINA BUILDING
			\$ 82.68	PIO-AMAZON MONEY TRAY OFF.
			\$ 90.00	PIO-NUROL CORP DRAWER

CITY OF FIREBAUGH ACCOUNTS PAYABLE
WARRANTS DECEMBER 1, 2020- DECEMBER 31, 2020

<u>Check</u> Number	<u>Check</u> Date	<u>Name</u>	<u>Net</u> <u>Amount</u>	<u>Description</u>
40614	12/29/2020	FIRST BANKCARD	\$ 71.14	PIO-AMAZON ADJUSTABLE DESK
			\$ 297.36	PIO-AMAZON SHEET SHREDDER
			\$ 5.00	PIO-DYN.COM
Check Total:			\$ 5,309.52	
40615	12/29/2020	KTS SERVICES OF NORTHERN	\$ 2,858.27	POLY STUDIO VIDEO CONF.
40616	12/29/2020	CITY OF FIREBAUGH	\$ 105,976.22	PAYROLL ENDING 12/25/2020
40617	12/30/2020	AT&T MOBILITY	\$ 796.62	CITY HALL/PW/COUNCIL CELL
			\$ 553.95	PD INTERNET #287285052476
Check Total:			\$ 1,350.57	
40618	12/30/2020	AT&T	\$ 74.19	FIRE DEPT INTERNET
40619	12/30/2020	CED-FRESNO	\$ 145.66	CHRISTMAS LIGHTS DOWNTOWN
40620	12/30/2020	CORBIN WILLITS SYSTEMS	\$ 1,072.61	ADMINISTRATION C/W SERVIC
40621	12/30/2020	CUMMINS SALES AND SERVICE	\$ 1,016.89	HEATER-WATER SITE#1
40622	12/30/2020	D & L REFRIGERATION, LLC	\$ 1,033.42	COURTHOUSE-BRIOLER START
40623	12/30/2020	DEPARTMENT OF JUSTICE	\$ 64.00	FINGERPRINT NOVEMBER 2020
40624	12/30/2020	FERGUSON WATERWORKS #1423	\$ 92.88	TAPMATE TOO HOLES AW ARBOR
40625	12/30/2020	FIREBAUGH HARDWARE COMPAN	\$ 15.09	ADAPTER
			\$ 7.75	ADAPTER
			\$ 8.63	ELBOW
			\$ 64.74	ASPHALT PATCH
			\$ 8.63	ELTECTRIC BOX
			\$ 17.25	ELECTRIC TAPE
Check Total:			\$ 122.09	
40626	12/30/2020	FRESNO COUNTY TREASURER	\$ 162.64	NOVEMBER 2020 ACCESS FEES
40627	12/30/2020	HEK'S AUTOBODY	\$ 449.19	PD-F150 REAR BUMPER PAD
40628	12/30/2020	INTERGRATED DESIGNS BY	\$ 4,272.80	FIREBAUGH POLICE STATION
			\$ 2,159.61	FIREBAUGH VFW BUILDING
			\$ 6,725.00	FIREBAUGH FIRE STATION
Check Total:			\$ 13,157.41	

**CITY OF FIREBAUGH ACCOUNTS PAYABLE
WARRANTS DECEMBER 1, 2020- DECEMBER 31, 2020**

<u>Check Number</u>	<u>Check Date</u>	<u>Name</u>	<u>Net Amount</u>	<u>Description</u>
40629	12/30/2020	MESA ENERGY SYSTMS	\$ 679.50	COURTHOUSE-SWITCH R2 NIAG
40630	12/30/2020	METROPOLITAN TRANSPORTATI	\$ 1,500.00	STREETSAVER ANNUAL SUBSCR.
40631	12/30/2020	MID-VALLEY DISPOSAL	\$ 556.00	8000 HELM CANAL
40632	12/30/2020	O'REILLY AUTOMOTIVE, INC.	\$ 35.51	HEATER COR
40633	12/30/2020	PACIFIC GAS & ELECTRIC	\$ 28,867.38	ALL DEPTS #7355932148-1
40634	12/30/2020	PG&E CFM/PPC DEPARTMENT	\$ 23,721.04	VFW HALL NON-REFUNDABLE
			\$ 655.98	NEW FIRE STATION ELECTRIC
Check Total:			\$ 24,377.02	
40635	12/30/2020	PITNEY BOWES #8000-9090-	\$ 575.44	POSTAGE MACHINE REFILL
40636	12/30/2020	PRECISION CONCRETE CUTTIN	\$ 1,999.65	SIDEWALK OFFSET REPAIR
40637	12/30/2020	SHEILA GARCIA	\$ 150.00	BLOOD DRAW 20-001598
			\$ 150.00	BLOOD DRAW 20-0001649
			\$ 150.00	BLOOD DRAW 20-0001654
Check Total:			\$ 450.00	
40638	12/30/2020	SWRCB ACCOUNTING OFFICE	\$ 3,502.40	WATER SYSTEM ANNUAL FEES
40639	12/30/2020	TEAMVIEWER GERMANY GMBH	\$ 588.00	BUSINESS SUBSCRIPTION-NOA
40640	12/30/2020	TECH MASTER MANAGEMENT	\$ 150.00	CITY HALL/COMMUNITY CTR/PW

RESOLUTION NO. 21-03

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIREBAUGH
APPROVING COVID-19 PREVENTION POLICY**

WHEREAS, on March 19, 2020 the Firebaugh City Council declared a local emergency due to the public health and safety threat of the COVID-19 pandemic. The local declaration furthered the State and Federal declarations related to COVID-19; and

WHEREAS, on April 24, 2020, the Police Chief as the Director of Emergency Services issued Executive Order 2020-2 regarding shelter-in-place, social distancing and other requirements related to COVID-19; and

WHEREAS, On May 22, 2020, Executive Order 2020-3 was issued ordering all residents and businesses to follow the orders of the State Health Officer, the Fresno County Health Officer and protocols set by the City of Firebaugh; and

WHEREAS, in light of the continuing pandemic, the City desires to ensure policies that maintain a safe and healthy workplace for its employees and the Firebaugh residents they serve.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FIREBAUGH, CALIFORNIA that the City of Firebaugh hereby approves the terms set forth in the COVID-19 Prevention Policy attached and incorporated herein by this reference.

* * * * *

The foregoing Resolution was approved and adopted at a regular meeting of the City Council of the City of Firebaugh held on the day 19th of January, 2021, by the following vote:

AYES: COUNCIL MEMBERS

NOES: COUNCIL MEMBERS

ABSTAIN: COUNCIL MEMBERS

ABSENT: COUNCIL MEMBERS

ATTEST:

APPROVED:

Rita Lozano, Deputy City Clerk
City of Firebaugh

Freddy Valdez, Mayor
City of Firebaugh

City of Firebaugh

COVID-19 Prevention and Control Plan

**This document also serves as Attachment “I” to the City of Firebaugh
Illness and Injury Prevention Program**

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PURPOSE

The City of Firebaugh is committed to providing safe and healthy workspaces for City employees and volunteers. In order to ensure we have a safe and healthy workplace, the City has developed the following COVID-19 Prevention and Control Plan in response to the COVID-19 pandemic. This Plan is in compliance with the Center for Disease Control and Prevention (CDC) and the County of Fresno Department of Public Health, Health and Human Services (HHS), Title 8 of the California Code of Regulations section 3205, California Executive Order 25-20, and City of Firebaugh Executive Order 20-03. Our goal is to mitigate the potential for transmission of COVID-19 in our workplace and community, which requires full cooperation among our employees of the City. Only through this cooperative effort can we establish and maintain the safety and health for our employees and workplaces.

This Plan describes methods for meeting the requirements of a written COVID-19 Prevention and Control Plan, and it includes:

- Responsibilities for implementing the plan.
- Measures that will be taken to prevent the spread of the COVID-19 virus within the workplace.
- Information and training.
- A documented process to check for compliance and correct deficiencies.
- A method to investigate infectious disease cases (specifically SARS-CoV-2), alert local health department, and identify and isolate workplace contacts of infected employees.

The Plan applies to all employees, except for employees covered by the Cal/OSHA regulations related to the Aerosol Transmissible Diseases ("ATD"). Please refer to Fire and Police department ATD Programs to protect safety officers from infectious diseases such as COVID-19.

Note: This Plan is subject to change to ensure compliance with CDC and Cal/OSHA requirements and guidelines. All new changes will supersede all previous versions within the Plan, which is referenced within the "Addendum".

DEFINITIONS

For the purposes of the Plan, the following definitions shall apply:

"COVID-19" means coronavirus disease, an infectious disease caused by the severe acute respiratory syndrome coronavirus 2 (SARS-CoV-2).

"COVID-19 case" means a person who either: (1) Has a positive "COVID-19 test" as defined in this section; (2) Is subject to COVID-19-related order to isolate issued by a local or state health official; or (3) Has died due to COVID-19, in the determination of a local health department or per inclusion in the COVID-19 statistics of a county. A person is no longer a "COVID-19 case" when a licensed health care professional determines that the person does

not have COVID-19, in accordance with recommendations made by the California Department of Public Health (CDPH) or the local health department pursuant to authority granted under the Health and Safety Code or title 17, California Code of Regulations CDPH or the local health department.

“Close contact COVID-19 exposure” means being within six (6) feet of a COVID-19 case for a cumulative total of 15 minutes or greater in any 24-hour period within or overlapping with the “high-risk exposure period” as defined here. This definition applies regardless of the use of face coverings.

“COVID-19 hazard” means exposure to potentially infectious material that may contain SARS-CoV-2, the virus that causes COVID-19. Potentially infectious materials include airborne droplets, small particle aerosols, and airborne droplet nuclei, which most commonly result from a person or persons exhaling, talking or vocalizing, coughing, sneezing, or procedures performed on persons which may aerosolize saliva or respiratory tract fluids, among other things. This also includes objects or surfaces that may be contaminated with SARS-CoV-2.

“COVID-19 symptoms” means one of the following: (1) fever of 100.4 degrees Fahrenheit or higher or chills; (2) cough; (3) shortness of breath or difficulty breathing; (4) fatigue; (5) muscle or body aches; (6) headache; (7) new loss of taste or smell; (8) sore throat; (9) congestion or runny nose; (10) nausea or vomiting; or (11) diarrhea, unless a licensed health care professional determines the person’s symptoms were caused by a known condition other than COVID-19.

“COVID-19 test” means a viral test for SARS-CoV-2 that is both: (1) Approved by the United States Food and Drug Administration (FDA) or has an Emergency Use Authorization from the FDA to diagnose current infection with the SARS-CoV-2 virus; and (2) Administered in accordance with the FDA approval or the FDA Emergency Use Authorization as applicable.

“Exposed workplace” means any work location, working area, or common area at work used or accessed by a COVID-19 case during the high-risk period, including bathrooms, walkways, hallways, aisles, break or eating areas, and waiting areas.

The exposed workplace does not include buildings or facilities not entered by a COVID-19 case. Effective January 1, 2021, the “exposed workplace” also includes but is not limited to the “worksite” of the COVID-19 case as defined by Labor Code section 6409.6(d)(5).

“Face covering” means a tightly woven fabric or non-woven material with no visible holes or openings, which covers the nose and mouth.

“High-risk exposure period” means the following time period: (1) For persons who develop COVID-19 symptoms: from two (2) days before they first develop symptoms until ten (10) days after symptoms first appeared, and 24 hours have passed with no fever, without the use of fever-reducing medications, and symptoms have improved; or (2) For persons who test positive and never develop COVID-19 symptoms: from two (2) days before until ten (10)

days after the specimen for their first positive test for COVID-19 was collected.

RESPONSIBILITIES

Department Head

The Department Head has the ultimate responsibility for compliance with this Plan by:

- Activating heightened surveillance of illness within the department.
- Gathering data on symptoms of employees and volunteers who are sick at home.
- Providing fact sheets and guidelines for employees, volunteers, and their families to make them aware of symptoms and remind them of respiratory hygiene etiquette, proper hand washing practices, and the need for social distancing.
- Monitoring bulletins and alerts from the HHS and the Centers for Disease Control and Prevention (CDC).
- Assisting the HHS in monitoring outbreaks.
- Referring media inquiries related to service status to the City Manager's office.
- Maintaining surveillance after the initial epidemic in the event a second wave passes through the community.
- Implementing appropriate policies and practices, such as flexible work hours (e.g., staggered shifts), to increase the physical distance among employees and between employees and others.
- Implementing work-at-home protocols, where operationally feasible and appropriate to the status of the pandemic, to reduce the number of employees at the worksite.

As necessary, due to fluctuating guidance and information, the Department Head, or their designee, will conduct a review of this Plan to ensure regulatory compliance is effective in ensuring the health and safety of City employees, volunteers, and citizens potentially affected by City operations; and identify opportunities for improvements to the Plan.

Manager

The Manager will ensure that:

- Employees and volunteers who are ill with a cough or other flu-like symptoms (chills, fever, difficulty breathing, muscle aches, sore throat) stay home.
- Ill staff and volunteers are sent home immediately.
- Employees and volunteers are kept informed of developing issues.
- Manufacturer's instructions are followed for use of all cleaning and disinfection products (e.g., concentration, application method and contact time, personal protective equipment).
- Workers are discouraged from using other workers' phones, desks, offices, office supplies (including pens) or other work tools and equipment, when possible.
- Regular housekeeping practices are maintained, including routine cleaning and disinfecting of surfaces, equipment, and other elements of the work environment.
- When choosing cleaning chemicals, the City will consult information on Environmental Protection Agency (EPA)-approved disinfectant labels with claims against emerging viral pathogens. Products with EPA-approved emerging viral pathogens claims are expected to be effective against SARS-CoV-2 based on data

- for harder to kill viruses.
- The Personnel/Risk Management Division will be provided with training records upon completion.
- A periodic evaluation of existing COVID-19 prevention controls within their worksites are performed to assess whether there is a need for different and/or additional controls.
- Periodic inspections of their worksites and facilities are conducted as needed to identify unhealthy conditions, work practices, and work procedures related to COVID-19.

Employees

The employees are responsible for the following:

- Stay home when ill with a cough or other flu-like symptoms (chills, fever, difficulty breathing, muscle aches, sore throat) or if they have come in direct contact with a person diagnosed with COVID-19.
- Stay home when someone living in their household has exhibited symptoms of COVID-19 or has come in direct contact with a person diagnosed with COVID-19.
- Conduct a self-screen for COVID-19 symptoms prior to reporting to any City worksite or facility and complete a Daily COVID-19 Self-report Reminder.
- Tell their direct supervisor if they have a cough or other flu-like symptoms (chills, fever, difficulty breathing, muscle aches, sore throat) or if they have come in direct contact with a person diagnosed with COVID-19.
- Practice respiratory hygiene etiquette.
- Wash their hands frequently.
- Practice proper social distancing.
- Disinfect commonly touched surfaces with approved cleaners.
- Report possible COVID-19 hazards at the worksites or facilities.
- If the employee tests positive, employees shall follow:
 - Protocol 1: "Guidance for employees with COVID-19 symptoms" within **ADDENDUM B** of the Plan.

The City will not discriminate or retaliate against any City employee who reports symptoms or close contact exposure.

SHUTDOWN PROCEDURES FOR STAFF

When City Council, County of Fresno Department of Public Health, HHS, or state or federal governmental officials issue a stay at home order, the City of Firebaugh will comply with the following:

Employees Required to Continue Their Routine Tasks

Some employees (as designated by the City Manager or Department Head) are required to continue their routine tasks in the public interest and/or continue essential functions of the City. These employees will continue to report to the workplace unless they or a person living

ADDENDUM B

Revised July 20, 2020

Revised July 24, 2020 following State guideline change

Revised November 18, 2020 following State guideline change

Revised December 8, 2020

Revised December 29, 2020 following County quarantine guideline change

COVID-19 Workplace Prevention and Outbreak Protocol

The following pages include protocols for workplace outbreaks. These protocols have been reviewed by Fresno County Department of Public Health and are in line with State Department of Public Health protocols and requirements.

Department Managers and Supervisors should follow the protocol on Page 5 for identifying and tracking active and potential COVID-19 cases. Managers and Supervisors should be informed about confirmed positive cases and assist with contact tracing of positive cases.

The City has designated Chad Fitzgerald as Workplace Infection Prevention Coordinator for the purposes of coordinating with Fresno County Department of Public Health as it relates to data collection and distribution in coordination with Personnel. Most employee and management communication should be through Personnel. Either Mr. Fitzgerald or Personnel, may provide updated information and guidance as it becomes available. The situation is fluid and continually changing and protocols may be revised as new information is provided by Fresno County Department of Public Health or CalOSHA.

Not every situation or scenario will be covered by this protocol. If you have a situation that doesn't fit within the guidelines, contact the Fresno County Department of Public Health at 559-600-3332 during regular business hours Monday-Friday from 8:00am to 5:00pm or call 559-600-INFO (4636) after hours.

In order to maintain critical functions for the community, some protocol may be adjusted under the current City emergency order.

THE PROTOCOL AND GUIDELINES WILL BE UPDATED AS NEW INFORMATION IS PROVIDED BY FRESNO COUNTY DEPARTMENT OF PUBLIC HEALTH.

Protocol 1: Guidance for employees with COVID-19 symptoms

Employee is experiencing COVID-19-like symptoms, which cannot be attributed to a previous health condition, of any of the following (or other COVID-19 symptoms in FAQ):

- Fever (100.4 or higher), a sense of having a fever or chills.
- New cough, sore throat, runny nose, or shortness of breath that cannot be attributed to another health condition.
- New body aches or excessive fatigue that cannot be attributed to another health condition.

Employee immediately notifies their supervisor. Employee shall go home if at work. Supervisor notifies Personnel.

Employee should contact their personal care physician for next steps.
Did employee seek testing and diagnosis?

NO

If telecommuting is authorized, employee may work from home.

If telecommuting is not authorized, employee will remain off work and may return to work after at least 10 days have passed since onset of COVID-19 symptoms, and at least 24 hours fever-free without the use of fever-reducing medications, and the employee's symptoms are improving.

YES

Did employee test positive?

NO

Employee may return to work after at least 10 days have passed since the onset of symptoms, and at least 24 hours fever-free without the use of fever-reducing medications, and the employee's symptoms are improving.

Employee will be required to complete a contact tracing document provided by their supervisor.

If telecommuting is authorized, employee may work from home if they are feeling well enough to do so.

YES

Protocol 2: Guidance for employees exposed but without symptoms: Direct contact (Non-critical services protocol)

Employee has been in close contact with someone who has recently tested positive for COVID-19 but employee has no symptoms. Close contact is defined as spending 15 cumulative minutes or more in a 24-hour period, masked or unmasked, within 6 feet of an individual with COVID-19 infection during their infectious period, which includes, at a minimum, the 48 hours before the individual developed symptoms.

Employee immediately notifies their supervisor. Supervisor tracks information and notifies Personnel if employee tests positive for COVID-19.

Employee should contact their personal care physician for next steps.
Did employee seek testing and diagnosis?

NO

YES

If telecommuting is authorized, employee may work from home.

If telecommuting is not authorized, employee will remain off work and quarantined at home for 10 days. (Note: Safety employee may have different protocol, see Personnel.)

If employee becomes symptomatic, refer to Protocol 1 guidance for persons with COVID-19 symptoms.

If the employee lives with COVID-19 positive person(s), the employee should quarantine for 10 days after the last COVID-19 patient living in their home has recovered. Recovered is defined as no fever for 24-hours and increasingly improving symptoms.

Did employee test positive?

NO

YES

Employee without symptoms may return to work after at least 10 days have passed since the positive test collection date. If symptoms develop, employee must also be 24 hours fever-free without the use of fever-reducing medications, with improving symptoms.

Employee will be required to complete a contact tracing document provided by their supervisor.

If telecommuting is authorized, employee may work from home if they are feeling well enough to do so.

Protocol 3: Guidance for employees exposed but without symptoms: Secondary Contact (Non-critical services protocol)

Employee has been in close contact with someone who has been in close contact with another person who recently tested positive for COVID-19 but employee has no symptoms. Close contact is defined as spending 15 cumulative minutes or more over a 24-hour period, masked or unmasked, within 6 feet of an individual.

Employee notifies their supervisor as soon as possible. Supervisor tracks information and notifies Personnel if employee tests positive for COVID-19.

Employee should contact their personal care physician for next steps.
Did employee seek testing and diagnosis?

NO

Employee may continue to work on site but must continue to follow regular prevention protocol (masks, distancing, etc.) and must notify their supervisor if there is a change in their condition. If symptoms arise, refer to Protocol 1. If the person they came in contact with tests positive for COVID-19, refer to Protocol 2.

If telecommuting is authorized, employee may work from home.

YES

Did employee test positive?

NO

YES

Employee without symptoms may return to work after at least 10 days have passed since the positive test collection date. If symptoms develop, employee must also be 24 hours fever-free without the use of fever-reducing medications, with improving symptoms.

Employee will be required to complete a contact tracing document provided by their supervisor.

If telecommuting is authorized, employee may work from home if they are feeling well enough to do so.

Protocol for Managers related to COVID-19 in the workplace

Managers' Responsibility

Supervisor or manager creates a log of employees who are sent home or off work due to an exposure, exhibiting COVID-19 symptoms or COVID-19 positive test results.



If the employee tests positive for COVID-19: Supervisor instruct the employee to remain at or return to their home or residence and not report to work until they satisfy the minimum criteria to return to work.



Supervisor or manager informs Personnel immediately of any COVID-19 positive cases in their department while ensuring confidentiality of infected employee.



Supervisor provides COVID-19 positive employee with contact tracing form and/or helps them complete the form before forwarding it to Personnel.



Supervisor or manager tracks employee COVID-19 related time lines on tracking form. Supervisor or manager should regularly check-in with employee to ascertain their status and when fever ends for return to work. Enter communication info on tracking sheet comments sections.



Supervisor or manager shall immediately inform Personnel of any employees who are hospitalized or pass away, whether suspected to be work related or not. This includes weekends and evenings.

Personnel's Responsibility (For positive cases or isolation)

Personnel will advise employee of any leaves to which they are entitled to during self-isolation period.



Personnel works with Facilities Maintenance immediately to ensure that the work space of the COVID-19 positive infected employee is thoroughly cleaned and disinfected.



Within one workday of knowledge of an employee's positive confirmation, Personnel will notify City staff, bargaining units, and contractors via email of the positive confirmation, while maintaining confidentiality of infected employee.



Personnel will complete a COVID-19 Positive Test Report and forward to AIMS within 3 business days.



Personnel will work with the supervisor or manager to complete an Investigating COVID-19 Cases form.



Personnel will report COVID-19 cases to the local health department whenever required by law, and report any serious injury to Cal/OSHA within 8 hours of knowledge.

Protocol for Telework and/or Returning back to the workplace

Telework Opportunities

Depending upon the employee's position, their manager may authorize telecommuting while quarantining or isolating.

If telecommuting is authorized, employee may work from home if they are feeling well enough to do so. Telecommuting may be eliminated or revoked at any time.

Returning to Work

Employees may return to work when time periods and milestones within the protocol for their situation have been reached. Supervisor should inform Personnel when employee returns and track, noting dates, on tracking sheet.

A negative test is not required to return to work.

Employees may return to work with a note from a doctor stating they are able to return without restrictions.

Additional assistance and resources:

Fresno County Department of Public
Health COVID-19 Hotline
559-600-3332

Frequently Asked Questions regarding COVID-19

- **What are COVID-19 symptoms?** *There are many COVID-19 symptoms but the main guideline is that the symptom or combination of symptoms is new and not related to a previous health condition. For example, someone who smokes may have a persistent cough but it is not new or accompanying other symptoms. Someone with chronic digestion issues may have diarrhea but no other new or worsening symptoms. Overall, symptoms can include any of the following: fever of 100.4 or higher, new and worsening cough, shortness of breath, sore throat, chills, body aches, repeated shaking/tremors, headache, diarrhea, loss of taste or smell, or loss of appetite. Again, these are new symptoms unrelated to a previous health condition.*
- **What is considered close contact?** *Close contact is defined as spending 15 cumulative minutes or more, masked or unmasked, within 6 feet of an individual with COVID-19 infection during their infectious period, which includes, at a minimum, the 48 hours before the individual developed symptoms or 48 hours prior to the COVID-19 positive test date for asymptomatic cases.*
- **Is COVID-19 considered worker's compensation eligible?** *It may be considered work related depending upon the situation. You may complete a worker's compensation claim form if desired.*
- **Can I use my COVID-19 leave time while awaiting a test or waiting to return to work?** *Yes, if you are required to be away from work as part of one of the protocols above, full-time employees receive 80 hours COVID-19 leave time and part-timers receive a prorated amount. Once those hours are exhausted you may use your own leave balances. However, if the protocol allows the employee to work and the employee chooses to stay home, the employee will use their own leave balances.*
- **Can I use my COVID-19 leave time for a combination of leave for myself and to care for others?** *Yes, you can combine the leaves but not to exceed the 80 hours total for full-time employees and the prorated amount for part-time employees.*
- **If I must quarantine or am ill, can I work from home?** *It depends on the individual situation for your job duties, the division where you work, the work flow, and if other employees are out. These requests should be made with your supervisor and can change or be revoked depending upon the situation and department needs.*
- **I know some people at the City are quarantining or isolating at home. How will I be informed if I am at risk of exposure?** *Out of an abundance of caution, some employees may be home if they were potentially exposed. If a City employee tests positive for COVID-19, management will work with the COVID-19 positive employee to determine which employee(s), if any, the employee had close contact with. Again, close contact is defined as spending 15 cumulative minutes in a 24-hour period, masked or unmasked, within 6 feet. Management will inform employees who have had close contact with the infected employee, but to maintain confidentiality, will not disclose the name of the infected employee. Per AB685, if an employee or contractor tests positive and was at a City worksite within the infectious period, all City employees and their bargaining units will be notified. The notification will be sent via email and will state the worksite location of the positive employee, the cleaning protocol for the worksite, testing information, and leaves available to employees. Although employees may receive a notification of exposure in a particular building, they may not have had any contact with the COVID-19 positive employee. All employees can reduce their risk of exposure by keeping a distance of 6 feet from others, wearing masks, and frequently washing hands.*
- **Does the City allow paid time off for testing, and does the City pay for the test?**
 - *If it is determined that the potential or actual exposure is directly related to work, no-cost testing will be provided during working hours.*

- *Optional tests for the peace of mind of the employee who was not potentially or actually exposed at their worksite, or due to potential exposure outside of the workplace, will not be reimbursed for testing or time off work. Employees may use their COVID-19 leave time bank or other leave balances.*
- **Am I required to get a COVID-19 test?** *If you were exposed at the workplace during an identified outbreak, the City's COVID-19 policy states you shall receive a test. If you have an objection to such testing, contact Personnel. For exposures outside of the workplace, the City cannot require you to test, however testing is helpful in determining whether those in close contact with you need to quarantine.*
- **What does the 10 days and 24 hour rule mean?** *As stated in the flowchart, a minimum of 10 days must pass either since the onset of symptoms or since a positive test was administered before the employee can return. They must also be fever-free without the use of fever-reducing medications for at least 24 hours. For example, if someone had a fever that stopped on day 8, they can return to work after 10 days if they are without symptoms and the fever did not return. However, if someone had a fever until day 10, they must wait at least another day before they can return to work.*
- **Do I have to be completely without symptoms before I return to work?** *Some COVID-19 symptoms, such as loss of taste or smell, may last for months but the employee is otherwise feeling healthy. If the symptoms are continuously improving, the employee may be able to return to work. A doctor's note may be required if symptoms are ongoing.*
- **I took a test on the first of the month and tested positive. When does the 10-day clock start?** *If you took the test on the 1st of the month, day one is the 2nd of the month, day two is the 3rd and so on. In this situation, day 10 would be the 11th of the month and you could return to work on the 12th assuming you haven't had a fever for the last 24-hours.*
- **What if I have a condition or medication that causes COVID-19 type symptoms?** *You will be required to provide a doctor's note stating that you are well and able to work without restrictions.*
- **Do Emergency Services or critical services employees have different protocol?** *Some emergency services and critical infrastructure positions are defined under the EMS/First Responder/Health Care Worker protocol due to the nature of their jobs. Employees in emergency services departments or determined to work in critical infrastructure positions should speak with their supervisor about protocol.*
- **What if I have trouble getting a test?** *If you have difficulty getting a test, contact Personnel and they can provide resources or feel free to visit the FCPHD website for local testing sites at: <https://www.co.fresno.ca.us/departments/public-health/covid-19/covid-19-testing-sites?locale=en>.*
Testing provided by the County is available but may have extended wait times for appointments and results.
- **Will the City pay for antibody testing?** *Anti-body testing is voluntary and not covered by the City. Anti-body testing is available through Quest at the link below. The cost of the test is \$119 and it will determine if you were previously exposed to COVID and whether or not your body has produced antibodies.*
<https://questdirect.questdiagnostics.com/products/covid-19-immune-response/b580e541-78a5-48a6-b17b-7bad949dcb57>

City of Firebaugh Contact Tracing Form
For Employees Who Test Positive For COVID-19

Employee Name: _____ **Date:** _____

Below, list any City employee(s) that you came in close contact with either while you had COVID-19 symptoms, or during the 48 hours prior to having symptoms. Close contact is defined as spending 15 minutes or more, unmasked, within 6 feet.

☐ None (if none, skip to signature on next page)

Employee Name	Department	How and when did the exposure occur?
1.		
2.		
3.		
4.		
5.		
6.		
7.		

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Print

Date _____

10

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CITY COUNCIL STAFF REPORT

TO: Honorable Mayor and City Council
FROM: Ben Gallegos, City Manager
DATE: January 19, 2021
SUBJECT: New Fire Station Construction Contract Award

RECOMMENDATION

Direct staff to move forward with awarding the construction contract to Ardent General Inc. for the construction of a new Fire Station.

BACKGROUND

On December 11th, bids were opened for the construction of a new Fire Station. A total of four bids were received. The base bids were as follows:

- Ardent General Inc.	\$3,324,317
- Katch Environmental Inc.	\$3,799,308
- Marko Construction	\$3,963,360
- Klassen Corporation	\$4,630,000

Ardent General was the lowest apparent bidder. In addition to the base bid, 4 "add alternatives" were included in the bid proposal. Staff is recommending that only the base bid be awarded at this time, as additional monies have been requested from the State but will only cover the base bid.

DISCUSSION

The City was awarded Community Development Block Grant (CDBG) funds for the completion of this project under grant agreement 20-CDBG-120000. A total of \$3.5 million was awarded to the City, while an additional \$566,094 was recently requested and approved by the State (see attached letter). The grant funds will be used to pay for construction, design/engineering, construction management and grant administration.

Upon Council direction, the project architect will move forward with preparing contract documents and a notice to proceed. We anticipate work beginning in February. The bid documents called for a 365-calendar day schedule for this, thus staff anticipates completion near the end of 2021 or early 2022.

FISCAL IMPACT

The contract base bid will be covered 100% by CDBG grant funds. The City is currently in negotiation with the contractor on the added alternative items and requesting additional monies from CDBG which appears has been approved. It is anticipated that the entire project will utilize the CDBG grant funds.

RECOMMENDATIONS

Award base bid construction contract in the amount of \$3,324,317 to Ardent General Inc. and direct staff to move forward with contract documents. This contract is subject to the State issuing a standard agreement and awarding of additional monies.

ATTACHMENT:

- Bid Summary
- Additional Funds Request to CDBG (sent to the State on 12/28/20)

CITY OF FIREBAUGH



FRESNO COUNTY, CALIFORNIA

1133 "P" STREET
FIREBAUGH, CALIFORNIA 93622-2547
(559) 659-2043
FAX (559) 659-3412

December 28, 2020

Housing and Community Development Division
Attn: Jim Miwa
2020 W. El Camino Avenue, Suite 200
Sacramento, CA 9583

RE: City of Firebaugh 20-CDBG-12000 – Funding Increase Request

Dear Jim –

The City of Firebaugh applied to CDBG's OTC NOFA in February of 2020 for the construction of a new fire station to serve the residents of the community. The City was fortunate to be one of the first applicants thus was notified of award in September/October of 2020. As the project was ready to move forward, the City advertised the project for bid on November 11, 2020. Bids were opened on December 10, 2020. A total of 4 bids were received by the due date. Unfortunately, all bids that were received were higher than the estimate (and awarded funds) for the project.

Please accept this letter as a formal request to increase the funding for this activity in the amount of \$566,094. This letter also certifies that the project scope of work has not changed from the original application.

In an effort to better help you understand our project, please find a summary of the anticipated costs for this project – please remember we have now received bids for this project, so these are not estimates but actual hard costs that will need to be paid out of the activity dollars.

PROJECT COSTS

Low Base Bid (no alternatives)	\$3,324,317
Contingency – 12% of construction costs	\$398,918
Architect Fees (design, bidding, CM, etc)	\$272,857
<u>TOTAL</u>	<u>\$3,996,092</u>

FUNDS AVAILABLE

03 Public Facility in CDBG Contract	\$3,379,998
21A General Admin (Proposed transfer)	\$50,000
<u>TOTAL</u>	<u>\$3,429,998</u>

As depicted in the above tables, the total difference in costs versus funds available is \$566,094. No bid alternatives will be submitted at this time.

Based on conversations with the architect and contractors, significant cost increases have occurred in building material and labor due to COVID-19 that were simply not known back in January/February of 2020 when this application was put together and before the pandemic began. Across the board we have seen all materials rise (including lumber, steel and metal) by at least 10%, with labor costs also significantly rising which as well are being passed along to the "owner" (i.e. City) of these projects. Our original estimate for this project could not have foreseen such a significant increase. We are confident that with the additional funds we can complete this project.

In an effort to move this project forward you will see that we are also proposing to re-allocate \$50,000 from the GA budget towards construction, leaving us a minimal balance of \$70,000 in GA to cover grant management which should still be very feasible for us. As you know, we have an excellent track record with CDBG funds and can manage this project to fruition with the remaining dollars.

With the additional funds, the City will be able to move forward immediately with awarding a contract to the lower bidder and begin working in January of 2021. The contractor is already mobilized in the City working on another project so it they should be able to begin very quickly. If we are able to move forward by the end of January, we anticipate completing approximately 40-50% of this project by June 30, 2020 (contingent on weather) with approximately \$1.5 to \$1.75 million being drawn down by then as well. The project is slated to be completed in 12 months, thus almost all funds should be drawn in the 2021 calendar.

For your review, we are including the following:

- Bid Summary
- Sources and Uses form
- Award Letter
- Material increase letter

If you have any questions, please do not hesitate to contact me directly or you may contact Paul Ashby at (916)449-3944. If you are able to let us know by January 8, 2021 that would give us enough time to get on the CC meeting calendar for January 19th and award the contract. We are committed to moving as quickly as HCD is able to do so.

Thank you,



Ben Gallegos

City Manager

BID TALLY

FIREBAUGH FIRE STATION CITY OF FIREBAUGH

Project No. 5402
Bid Opening

December 11, 2020

2:00 p.m. (PDT)

BIDDERS	BASE BID	ADD ALTERNATE NO. 1	ADD ALTERNATE NO. 2	ADD ALTERNATE NO. 3	ADD ALTERNATE NO. 4
Ardent General Inc. 1158	3,324,317	455,333	479,380	83,604	212,001
MARKO Construction 1157	3,963,360	210,000	220,000	30,000	230,000
Klassen Corporation 1159	41,552	200,000	0	133	0
Katch Environmental Inc. 1159	2,118,000	537,000	300,000	19,000	1,000,000

Bidders	Base Bid	Alternate No. 1	No. 2	No. 3	No. 4
Ardent General Inc. 1:55	3324317	45533	479320	83394	21291
Marko construction 1:57	3,963360	210000	220000	50000	130000
Klassen Corporation 1:59	4630000	268000	489000	133000	143000
Katch Environmental Inc. 1:59	3799308.	337002.	301619.	19949.	174284.

STAFF REPORT

AGENDA ITEM: Discuss & Direct Staff on Landfill Options & Pricing

MEETING DATE: January 19, 2021

BACKGROUND:

As we've discussed, ENGIE has been looking into alternate options for the Landfill ground mount system, as obviously it has become increasingly difficult with the County's requirements and restrictions. At this point, to build the existing ground mount system would require \$82,150 and a 16-week study from BSK, on top of rebuilding the Landfill cap and installing gas monitoring wells. In order to help the City find other solutions, we have looked into the following three options:

I have attached a pricing breakdown for each option, as well as a PDF of the proposed potential layouts and a discussion of each option below. Please note that all three options assume that the gravel pads that were poured and the already manufactured racking will be left as-is at the Landfill. Demolition and off-haul will cost more, but we can provide this pricing information if you'd like.

Option 1: Main Lift Station Canopy - \$180,451

This option takes the ground mount at the Landfill and moves it to the adjacent Lift Station as a canopy array with a 14' clearance in the City's parking lot area. The benefit of this option is that it relatively minimizes electrical additional work, as the physical tie-in point and some of the electrical equipment can stay the same. It would require a completely new structural design, steel fabrication, and installation. As this site was originally a ballasted design, additional soils testing will be required.

The system size would have to increase slightly, from 45.8 kW to 48.5 kW, due to the less efficient angle and direction of the canopy system as compared to the ground mount. The production would increase slightly, from 75,167 kWh in year 1 to 77,538 kWh. We can look into if this results in an adjustment to the performance guarantee if you select this option.

Option 2: Sewer Plant Ground Mount Addition - \$184,087

This option takes the already manufactured ballasted ground mount structure and moves it to the Sewer Plant as an addition to the existing Sewer Plant structure. Note that the existing ground mount structure has ground penetration, while the addition would be ballasted in order to use the already fabricated racking. This minimizes structural cost and work, but would require a long electrical run for a fairly small addition, so the electrical costs are higher.

As we've discussed, this is also dependent on the PG&E system upgrade, which is already in place for the City's WWTP upgrades. If you decide to move forward with this option, we would need to discuss coordination and timing, as we understand that with the current plan it will be quite some time before the PG&E upgrades are completed. We have not included any budget for PG&E upgrades at this time.

This system would stay the same size, but production would increase slightly from 75,167 kWh in year 1 to 78,604 kWh. This is due to a more optimal direction for the panels. We can look into if this results in an adjustment to the performance guarantee if you select this option.

Option 3: Police/Fire Station Building Canopy - \$266,437

This option would involve installation of a canopy array with a 14' clearance at the new Police/Fire Station building. This option would not be able to utilize any existing materials or work to date, and it would require a completely new structural design, steel fabrication, and installation. As this site was originally a ballasted design, additional soils testing will be required. As we expect installation delays due to construction of the new building and coordination with architects and other contractors, the ENGIE internal labor for this option is higher.

This site is very space constrained, so we've included all the solar that we can physically fit. Note that with the decrease in system size from 45.8 kW to 34.7 kW, the production would drop from 75,167 kWh in year 1 to 54,702 kWh. Based on the preliminary information we received from your architect, this is only about a 10% offset of the site's load. This is also a rough estimate, as your architect was not able to provide us with energy models for the building or an accounting of receptacle and process loads, which we had to exclude from our analysis. This means the site's baseline load may in reality be higher than we're estimating, so the PV offset would be even lower. Again, we would need to adjust our performance guarantee for this option.