

NOTICE

REQUEST FOR QUALIFICATIONS

ON-CALL ARCHITECTURE/ENGINEERING AND SPECIAL SERVICES FOR THE FIREBAUGH AIRPORT

The City of Firebaugh (CITY) is seeking qualified consulting firms to provide On-Call Architecture/Engineering and Special Services for the Firebaugh Airport. The response to this solicitation will be in the form of a Statement of Qualifications.

The CITY intends to award a single contract for the requested services and the agreement shall be for an initial term of 5 years.

All qualified firms interested in providing these services are invited to submit their Statement of Qualifications (SOQs). Interested firms shall submit a Letter of Interest to the CITY, attn: Ben Gallegos, requesting a copy of the RFQ. An electronic copy of the RFQ will be provided to the email address listed in the Letter of Interest.

The SOQs will be evaluated and ranked according to the criteria provided in Section VII. EVALUATION of the RFQ.

Addenda to the RFQ, if issued, will be sent to all prospective Consultants the CITY has specifically e-mailed a copy of the RFQ to and will be posted on the CITY website at:

<http://www.firebaugh.org/>

It shall be the Consultant's responsibility to contact the CITY to obtain any addenda that may be issued.

The Consultant's attention is directed to Section VI. SOQ SUBMISSION.

Submit three (3) hard copies and one (1) electronic copy in PDF format on a CD/DVD. The hard copies and CD/DVD shall be received by the CITY prior to **4:00 P.M., April 23, 2021**. SOQs that are hand delivered shall be submitted in a sealed package clearly marked "STATEMENT OF QUALIFICATIONS FOR ON-CALL ARCHITECTURE/ENGINEERING AND SPECIAL SERVICES FOR THE FIREBAUGH AIRPORT" and addressed as follows:

Ben Gallegos
City Manager
City of Firebaugh
1133 "P" Street
Firebaugh, CA 93622

Mailed proposals shall be packaged similarly and sent to the same address above. Submittals received after the time and date specified above will be considered nonresponsive and will be returned to the Consultant.

Any proposals received prior to the time and date specified above may be withdrawn or modified by written request of the Consultant. To be considered, however, the modified submittal must be received prior to 4:00 P.M., April 23, 2021.

Unsigned submittals or submittals signed by an individual not authorized to bind the prospective Consultant will be considered nonresponsive and rejected.

Upon review of submitted proposals, the Selection Committee will determine whether interviews are necessary to determine a Consultant selection. Interviews will be held with the top three ranked consultants. The CITY reserves the right to hold interviews or make a Consultant selection based solely on the Statement of Qualifications received.

This RFQ does not commit the CITY to award a contract, to pay any costs incurred in the preparation of a proposal for this request, or to procure or contract for services. The CITY reserves the right to accept or reject any or all SOQs received as a result of this request, to negotiate with any qualified Consultant, or to modify or cancel in part or in its entirety the RFQ if it is in the best interests of the CITY to do so. The CITY also reserves the right and intends to award only one contract resulting from this RFQ.

The prospective Consultant is advised that should this RFQ result in recommendation for award of a contract, the contract will not be in force until it is approved and fully executed by the CITY.

All products used or developed in the execution of any contract resulting from this RFQ will remain in the public domain at the completion of the contract.

The anticipated Consultant selection schedule is as follows:

SOQ review and evaluation: 04/26/21 – 04/30/21

Consultant Ranking: 05/03/21 – 05/07/21

Cost Negotiation: 05/10/21 – 05/14/21

Contract Award (Tentative): May 17, 2021

Any questions related to this RFQ shall be submitted in writing to the attention of Ben Gallegos via email bgallegos@ci.firebaugh.ca.us. Questions shall be submitted before 5:00 PM on April 9, 2021.