



# CITY OF FIREBAUGH

## Conditional Use Permit Application Packet/Checklist

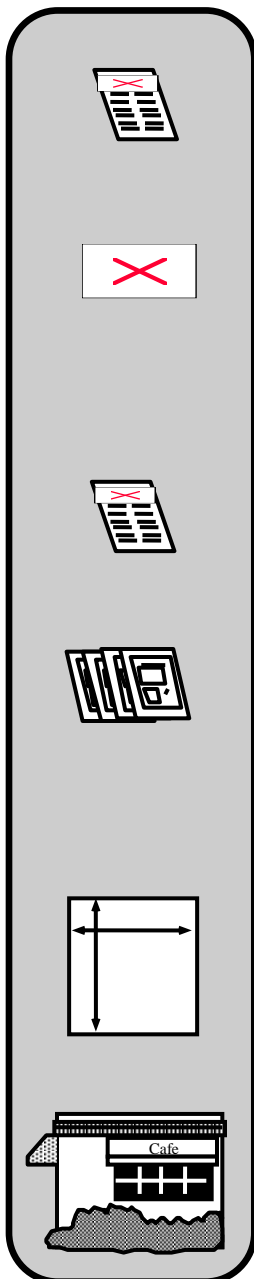
FIREBAUGH CITY HALL

1133 P STREET

FIREBAUGH, CA 93622

(559) 659-2043

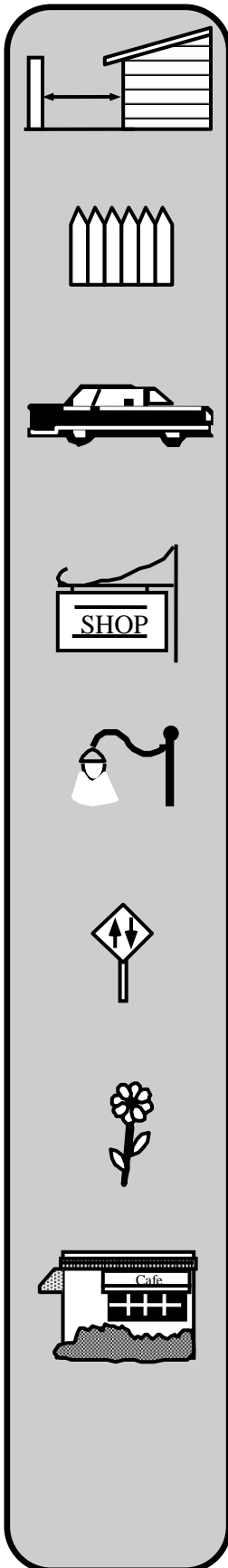
*The following list includes all the items you must submit for a complete application. Some specific types of information may not apply to your project and, as noted, some items are not normally required. If you are not sure, ask planning staff. The staff will use a copy of this list to check your application for completeness after it is submitted. Processing of your application could be delayed if required information is missing, inaccurate or incomplete.*



1. **Application Form.** Attached to this packet.
2. **Application Fee:** Conditional Use Permit: \$1,765.  
Environmental analysis (if required): Initial Study/Negative Declaration: \$2,555; Full EIR \$550 deposit plus actual cost.  
Environmental recording fees charged by State of California and Fresno County also apply. Check with staff for these fees.
3. **Environmental Description Form.** *Certain projects are required to be reviewed for their potential impacts on the environment. A fee is required for this review. Staff will inform you if your project is subject to this review.*
4. **Ten prints of a site plan.** A site plan is a drawing showing the layout of your project. A sample of a site plan is attached to this application packet which shows examples of the items that must be shown on a site plan. **The site plan must show the following information:**

### **SITE PLAN**

- ( ) **Site location and dimensions.** The exterior boundaries of the parcel with dimensions of each parcel line.
- ( ) **Buildings and Structures (Existing and/or proposed).** Location, size, height and proposed use.



( ) **Yards** and spaces between buildings.

( ) **Walls and fences**: show location, height and materials of existing and/or proposed walls and fences.

( ) **Off-street parking** and off-street loading: location, number of spaces and dimensions of parking and loading areas and the internal circulation pattern.

( ) **Signs**, including location, size, height and type of illumination of existing or proposed signs.

( ) **Lighting**, including location and general nature - indicate any hooding devices for existing and/or proposed.

( ) **Street dedications** and improvements (if any are required). Existing street improvements that are adjacent to the project site shall be shown on all site plans.

( ) **Landscaping**, including location and plant types, and irrigation equipment for existing and/or proposed.

( ) **Elevation Drawings** (for new construction) shall be shown on a separate sheet. Elevations of all surfaces of proposed structures shall be shown

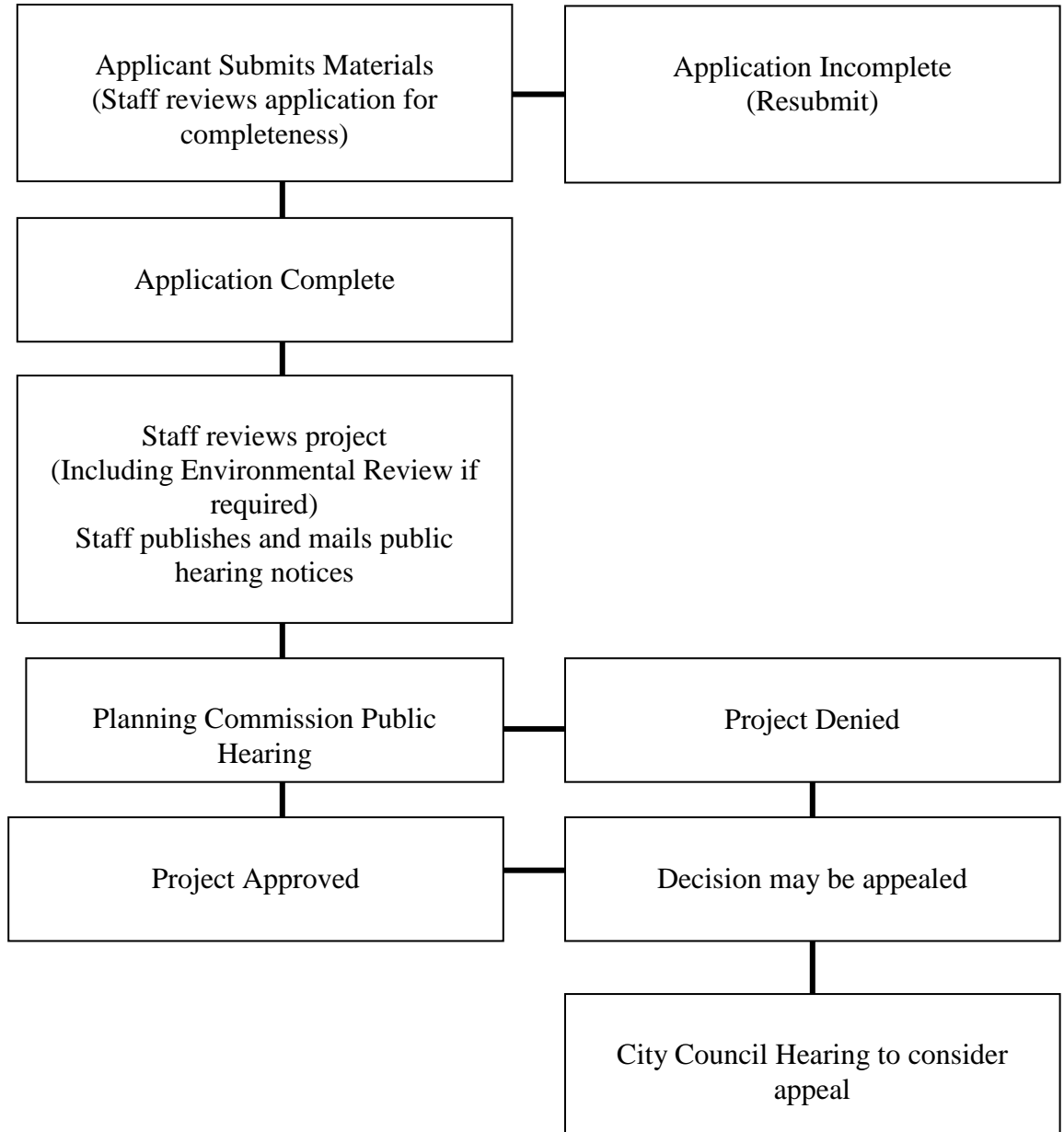
( ) Such other data that may be required by staff or the Planning Commission and City Council to adequately evaluate your project.

## **Findings . . .**

**The site plan shall be prepared by the applicant to enable the Planning Commission to make the following findings:**

1. That the site for the proposed use is adequate in size and shape to accommodate said use and all yards, spaces, walls and fences, parking, loading, landscaping and other features required by this chapter to adjust the use with land and uses in the neighborhood.
2. That the proposed use relates to streets and highways adequate in width and pavement type to carry the quantity and kind of traffic generated by the proposed use.
3. That the proposed use will have no adverse effect upon adjoining or other properties. In making this determination, the commission shall consider the proposed location of improvements on the site; vehicular ingress, egress and internal circulation; setbacks; height of buildings; walls and fences; landscaping; outdoor lighting; signs, and such other characteristics as will affect surrounding property.
4. That the site and the proposed use are consistent with the objectives and policies of the Firebaugh General Plan.
5. That the conditions established by the Commission for the conditional use permit are deemed necessary to protect the public health, safety and general welfare.

# Conditional Use Permit process Flow Chart





# CITY OF FIREBAUGH

## Conditional Use Permit Questionnaire

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COMMUNITY DEVELOPMENT DEPARTMENT

1133 P STREET

FIREBAUGH, CA 93622

(559) 659-2043

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*Please type or print clearly in ink. Incomplete applications will be returned. Attach sheets if necessary*

What is the project address or legal description?

What is the Assessor Parcel Number(s) of the site(s)?

What is the existing use of project site?

What is the current zoning of the site?

For **residential projects**, describe the number of units, number of buildings, range of square footage for each unit, number of parking spaces, and other improvements such as landscaping, carports, trash enclosures, fencing, etc. Describe the exterior materials proposed for the buildings and architectural style. Describe any phasing or incremental development of the site. For multi-family projects including information on whether on-site management will be provided.

For **commercial, industrial or institutional** projects, describe the number of buildings and floor area, along with proposed uses for each building. Describe other improvements proposed such as parking (number of spaces) loading areas, walkways, trash enclosures, landscaping, lighting, fencing, etc – as appropriate. Describe the exterior materials proposed for the buildings and architectural style. Include hours of operation, number of employees by shift, operating hours and vehicles (such as trucks) expected to be operated as part of the business.



# CITY OF FIREBAUGH

## Master Planning Application Form

COMMUNITY DEVELOPMENT DEPARTMENT      1133 P STREET      FIREBAUGH, CA 93622      (559) 659-2043

*Please type or print clearly in ink. Incomplete applications will be returned.*

Applicant Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

**Agent/Representative:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

**Property Owner:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

Please indicate if correspondence is to be sent to:

\_\_ Applicant      \_\_ Agent      \_\_ Property Owner

Specific Description of Request (ATTACH ADDITIONAL SHEET IF NECESSARY)

\_\_\_\_\_

Project Location: \_\_\_\_\_

Assessor's Parcel Number(s) \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Current Land Use Designation: \_\_\_\_\_

### Check planning permit(s) that apply to your project

(If you are applying for more than one permit, you need to fill out only one Master Application form)

- Annexation
- Conditional Use Permit
- Site Plan Review
- Director Review & Approval
- Variance
- Environmental Assessment
- General Plan Amendment
- Zone Change
- Lot Line Adjustment
- Tentative/Final Parcel Map
- Tentative/Final Subdivision Map
- Lot Merger
- Certificate of Compliance

I (we) hereby certify that the statements furnished above and in the attached exhibits present the data and information required in this application to the best of my (our) ability, and that the facts, statements and information presented are true and correct to the best of my (our) knowledge and belief.

\_\_\_\_\_  
Print Applicant's Name

\_\_\_\_\_  
Applicant's Signature      Date

\_\_\_\_\_  
Print Property Owner's Name (if different from applicant)

\_\_\_\_\_  
Property Owner Signature      Date

\_\_\_\_\_  
Print Agent's Name

\_\_\_\_\_  
Agent's Signature      Date

**Note: The City must have signed consent of all property owners of the project site.**