



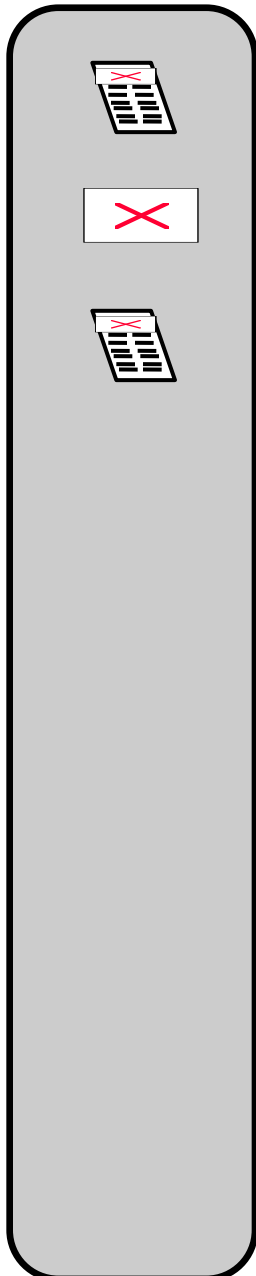
# CITY OF FIREBAUGH

## Lot Merger

### Application Packet/Checklist

COMMUNITY DEVELOPMENT DEPARTMENT      1133 P STREET      FIREBAUGH, CA 93622      (559) 659-2043

*The following list includes all the items you must submit for a complete application. Some specific types of information may not apply to your project and, as noted, some items are not normally required. If you are not sure, ask planning staff. The staff will use a copy of this list to check your application for completeness after it is submitted. Processing of your application could be delayed if required information is missing, inaccurate or incomplete.*



1. **Application Form.** Attached.
2. **Application Fee:**      \$1,510.00

#### **INFORMATION REQUIRED**

- ( ) Three copies of the proposed lot merger drawn on sheets measuring at least 8-1/2 x 11", suitable for recording. If the copy is illegible, the Fresno County Recorder's office will reject the lot line adjustment. The plan shall show the following information:
  - A) Identify all existing structures and improvements on the site.
  - B) Show both existing and proposed property lines.
  - C) Show existing street improvements.
- ( ) A current title report (no more than 3 months old)
- ( ) Deeds of existing properties which indicate existing property lines.
- ( ) Legal descriptions of proposed parcels, which should include closure calculations described by bearings and distances.
- ( ) Copies of proposed deeds to be recorded simultaneously with the lot line adjustment.

## **LOT MERGER PROCESS**

1. When the applicant submits the required application materials, staff reviews the material to determine if it is complete.
2. When the map and legal description are determined to be correct, staff prepares a Lot Merger Resolution which is signed by the City Planner and the City Engineer.
3. Deputy City Clerk assembles the lot merger, the legal descriptions and reduced map and then arranges with the applicant to meet at the County Recorder's office to have the lot merger and deeds recorded simultaneously.
4. When the lot merger and deeds are recorded, the process is complete.



# CITY OF FIREBAUGH

## Lot Merger Questionnaire

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*Please type or print clearly in ink. Incomplete applications will be returned.*

Project Address or legal description

Assessor Parcel Number(s):

Existing use of project site:

Lot size and dimensions of lots before and after adjustment:

Do the size and dimensions of the adjusted parcels comply with minimum lot size and dimension requirements of the Zoning Ordinance?

What is the proposed use(s) of the site?

What are the existing General Plan and zoning designations for the site?

How many acres are involved?



# CITY OF FIREBAUGH

## Master Planning Application Form

COMMUNITY DEVELOPMENT DEPARTMENT      1133 P STREET      FIREBAUGH, CA 93622      (559) 659-2043

*Please type or print clearly in ink. Incomplete applications will be returned.*

**Applicant Name:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

**Agent/Representative:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone/Email: \_\_\_\_\_

**Property Owner:** \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

**Phone/Email:** \_\_\_\_\_

Please indicate if correspondence is to be sent to:  
\_\_ Applicant      \_\_ Agent      \_\_ Property Owner

Specific Description of Request (ATTACH ADDITIONAL SHEET IF NECESSARY)

\_\_\_\_\_

Project Location: \_\_\_\_\_

Assessor's Parcel Number(s) \_\_\_\_\_

Current Zoning: \_\_\_\_\_ Current Land Use Designation: \_\_\_\_\_

- Check planning permit(s) that apply to your project  
(If you are applying for more than one permit, you need to fill out only one Master Application form)
- Annexation
  - Conditional Use Permit
  - Site Plan Review
  - Director Review & Approval
  - Variance
  - Environmental Assessment
  - General Plan Amendment
  - Zone Change
  - Lot Line Adjustment
  - Tentative/Final Parcel Map
  - Tentative/Final Subdivision Map
  - Lot Merger
  - Certificate of Compliance

I (we) hereby certify that the statements furnished above and in the attached exhibits present the data and information required in this application to the best of my (our) ability, and that the facts, statements and information presented are true and correct to the best of my (our) knowledge and belief.

\_\_\_\_\_  
Print Applicant's Name

\_\_\_\_\_  
Applicant's Signature      Date

\_\_\_\_\_  
Print Property Owner's Name (if different from applicant)

\_\_\_\_\_  
Property Owner Signature      Date

\_\_\_\_\_  
Print Agent's Name

\_\_\_\_\_  
Agent's Signature      Date

Note: The City must have signed consent of all property owners of the project site.