



Code Enforcement Officer

\$3,496.9150 - \$ 4,686.2005 monthly

\$41,962.9800 - \$56,234.4066 yearly

Paid Bi-Weekly

DEFINITION:

Under the direction of the Police Chief, this position is a full-time Code Enforcement Officer position assigned to perform variety of code enforcement activities, including building, zoning, animal, traffic and may also perform the duties of a Reserve Police Officer once CA POST training has been completed.

QUALIFICATIONS:

- No felony convictions.
- U.S. Citizen or Resident Alien.
- 21 years of age at the time of application.
- Possess a valid California Driver License.
- Graduate from a high school or a GED.
- Have not been convicted of any misdemeanor in the state or any other state or federal jurisdiction which carries a penalty of prohibiting ownership, possession or control of firearm (PC 12021(C)).
- Spanish speakers are encouraged to apply.
- Police Academy certified, Modules 3 and Modules 2 (Reserve Police Officer) as defined under California PC 832, applicants are highly encouraged to apply.
- Zero (0) to two (2) years of recent full-time work experience performing similar duties to Code Enforcement or Police Officer.
- Completion of California Association of Code Enforcement Officers (CACEO) Modules 1-3 within three (3) years of employment.



Knowledge of:

- Principles and methods of investigation utilized in code enforcement activities; pertinent state and local codes, ordinances, laws, and regulations pertaining to building, substandard housing, nuisance abatement, vehicle codes, health and safety, and related areas.
- Basic terminology used in zoning, housing, fire codes, landlord/tenant law, and inspection warrants.
- Proper English usage, spelling, grammar, and punctuation.
- City services and organizational structure as they relate to code compliance.
- Modern office procedures, methods, and equipment including computers and supporting word processing and spreadsheet applications.
- Working knowledge of local, state, and federal laws.
- When assigned to patrol, methods and techniques used in interviewing witnesses, victims, or suspects include effective methods of obtaining information from reluctant witnesses.
- Use of firearms and other modern police equipment.
- Interviewing and interrogations and statutes.
- Pertinent laws, codes, regulations, and salutes.
- City geography, noting streets, building locations.
- First aid and CPR techniques.

Ability to:

- Undertake and satisfactorily complete required and assigned in-service training programs as well as other mandated training requirements.
- Observe accurately and remember faces, numbers, incidents, and places.
- Think logically and act quickly in emergencies and judge situations and people accurately.
- Learn, understand, and interpret laws and regulations.
- Prepare and make presentations related to code enforcement efforts in the community.
- Communicate in English clearly and concisely, both orally and in writing.
- Establish and maintain effective working relationships with those contacted in the course of work.
- Respond to code enforcement calls for service and animal calls.
- Successful completion of the department's 18-month probationary period.
- Work a variety of shifts, weekends, holidays, weekends, and when needed.
- Ability to learn and understand radio and statute code.

CITY OF FIREBAUGH
JOB DESCRIPTION
DEPT: POLICE
Implemented 03/25/2024
Deadline 04-12-2024 at 3:00 PM



Education/Experience:

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying.

Education/Training:

Equivalent to the completion of the twelfth grade. Must have completed a P.O.S.T. recognized Police Academy or able to complete at least Module One and Two CA Post Officers Training.

Additional college level course works and specialized training in law enforcement, criminal justice, or a related field is highly desirable.

An associate degree is highly desirable, but not required.

BENEFITS:

The City of Firebaugh pays up to 80% of employee and family dependents Health, 90% Dental and Vision Insurance, provides a generous retirement program (CalPERS), 12-1/2 paid holidays per year, minimum of 10 vacation days per year, \$3,000 POST Intermediate Certificate, \$4,000 for Advance Certificate, \$1000 yearly uniform allowance.

NOTE: The information contained in the job announcement is subject to change and doesn't constitute either an expressed or implied contract.

SELECTION PROCESS:

- Application screening
- Oral interview
- Background investigation
- Chief's interview
- Psychological / Psychological exam
- Medical exam and drug screening

Interested and qualified employees must submit an official City Application and resume. All documents must be free of creases and must be placed inside a **sealed** 9 in. x 12 in. Clasp Envelope.

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Immediately following the filing deadline, hopefuls who meet the minimum requirements will be scheduled for an oral interview, and Chief's interview.

Reference checks, Live Scan, Background Investigations, Physical and Psychological testing are part of the employment process and background standards.

A final interview will be held with the Police Chief prior to appointment.

City applications are available at the following City website:
<http://firebaugh.org/wp-content/uploads/2014/08/JobApplication.pdf>

Please submit applications and resumes in care of:

Firebaugh City Hall

Attention: City Clerk

1133 P Street

Firebaugh, California 93622

Deadline April 12, 2024 by 3:00 PM

A resume in-lieu of a complete City of Firebaugh Application, facsimile, and/or postmark will not be accepted.

The City of Firebaugh is an equal opportunity employer.