

CITY OF FIREBAUGH



FRESNO COUNTY, CALIFORNIA

1133 "P" STREET
FIREBAUGH, CALIFORNIA 93622-2547
(559) 659-2043
FAX (559) 659-3412

FACILITIES RENTAL AGREEMENT V.F.W. HALL 1300 "O" STREET FIREBAUGH CA 93622

It is important that you read and fill out this form completely
Failure to do so may result in a delay on your request.

NAME OF APPLICANT (nombre):		ADDRESS (dirección):	
PHONE (teléfono):	Text Notifications: <input type="checkbox"/>	RENTAL PURPOSE? (actividad):	
DATE OF RENTAL (fecha):		HOURS THAT FACILITY WILL BE RENTED? (horas de renta): From: <input type="checkbox"/> am / <input type="checkbox"/> pm To: <input type="checkbox"/> am / <input type="checkbox"/> pm	
Email (correo electronico):			
HOW MANY PEOPLE WILL BE ATTENDING? (cantidad de gente):		PERSON IN CHARGE, INCLUDE TELEPHONE:	
WILL ALCOHOL BE SERVED? <input type="checkbox"/> YES <input type="checkbox"/> NO IS AN "ABC" LICENSE REQUIRED? <input type="checkbox"/> YES <input type="checkbox"/> NO		TIMES THAT ALCOHOL WILL BE SERVED (horas de alcohol) From: <input type="checkbox"/> am / <input type="checkbox"/> pm To: <input type="checkbox"/> am / <input type="checkbox"/> pm	

- ☐ \$1000.00 Facility Rental
☐ \$500.00 Non-Profit Rental

- ☐ \$500.00 Funeral/Memorial (Monday-Thursday)
☐ \$1000.00 Funeral/ Memorial (Friday-Sunday)

TYPE OF MUSIC: ☐ DISC JOCKEY (DJ) ☐ LIVE BAND

VFW01	APPLICATION PROCESSING FEE NON-REFUNDABLE	\$25.00
VFW02	RENTAL FEE NON-REFUNDABLE (tables & chairs included)	\$
VFW03	NON-PROFIT	\$
VFW04	FUNERAL/MEMORIAL RENTAL FEE	\$
VFW05	CLEANING DEPOSIT- REFUNDABLE	\$300.00
VFW06 (5%)/VFW07	Security (officers) x (hours) x \$32.60 per hour/per officer	\$
NUMBER OF OFFICERS TO BE DETERMINED BY POLICE DEPARTMENT		

TOTAL DUE: \$

V.F.W. Hall Rules and Regulations

1. Undersigned applicant agrees and understands the City is not an insurer and the insurance concerning personal injury (including death,) and real or personal property loss or damage in, about or on the premises shall be obtained by the applicant. The amounts charged by the City are not sufficient to warrant or guarantee that no loss, damage, claim or liability will occur or that increased loss, damage, claims or liability will not occur. Applicants do hereby for him/her/itself and all parties claiming under him/her/it release and discharge the City of Firebaugh from and against all said losses, damages, claims or liability.
2. Agreed upon Rental and deposits Fee as listed on page 1 in accordance with Regulations.
3. Due to insurance requirements NO City Employee will be allowed to donate time to supervise Activities.
4. Staff will inspect facilities and deposits will be returned with the next scheduled Bills Payable approval (30-45 days.)
5. SMOKING is **NOT** permitted inside any City of Firebaugh building.
6. Cancellation: Renter shall notify City no later than thirty (30) days before its scheduled use of the V.F.W Hall, of its intent to cancel such use, except as provided herein. If RENTER fails to provide such notice, City shall retain RENTER'S fee for use of the V.F.W Hall. **Initial**
7. **Bounce Houses:** Vendors providing inflatable bounce houses must carry their own General Liability Insurance and name The City of Firebaugh (as shown on #4) and the event holder as additional insured on the policy. NO other inflatables are allowed. **Initial**
8. Key is to be picked up at City Hall the day of your Walk Through. Walk Through Hours are from 2pm-3pm a day prior to your rental. **Initial**
9. All activities must be shut down one half (1/2) hour earlier, as per the time listed above in hours of rental. **Initial**
10. **\$1,000,000 Insurance Required for City Facilities. The certificate of insurance must be accompanied by the additional insured and/or waiver of subrogation endorsements. The Additional Insured must read: "The City of Firebaugh, its officers, officials, employees, agents and volunteers."**
11. The undersigned applicant agrees and understands insurance needs to be purchased by a third party in order to host the event. **Initial**
 - Preferred insurance can be found on our website firebaugh.org under Online Forms -Special Event Insurance E-Quote

APPLICANT'S SIGNATURE: _____ DATE: _____

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REQUEST FOR POLICE SERVICE

Name _____ Phone# _____

Address _____ City/St/Zip _____

Email Address: _____

Date of Event _____ Time of Reception _____ Time of Dance _____

☐ A/F Hall ☐ VFW ☐ Rodeo Grounds Event Type: ☐ Wedding ☐ Quinceanera ☐ Other _____

Invitation only-Yes _____ No (Open to Public) _____ How many people attending _____

If applicable, Organization holding the event _____

Will alcohol be provided? Yes _____ No _____ if selling- Please provide copy of ABC license

Who will be selling or serving alcohol? _____

Name of person liable for damages/emergency response _____

The above information is true to the best of my knowledge; I understand that I can be held liable for falsifying the above information. **If the event should be cancelled, you are responsible for notifying us 30 days in advance in order to receive a refund.**

Signature

Date

For Office Use Only

Approved By: _____

Police Hourly Rate: \$32.60

Number of Officers: _____

Total Police hours: _____

Hours of service: _____

Total Price: _____

Emailed to: _____

Date: _____

Name: _____

V.F.W. HALL PAYMENT CHECK LIST

COPY OF PURCHASED INSURANCE NEEDS TO BE PROVIDED

VFW01 APPLICATION PROCESSING FEE NONREFUNDABLE	\$25.00	
VFW02 RENTAL FEE NON-REFUNDABLE	\$1000.00	
VFW03 NON-PROFIT	\$500.00	
VFW04 FUNERAL/ MEMORIAL M-TH	\$500.00	
VFW05 CLEANING DEPOSIT	\$300.00	
VFW06 (5%)/VFW07 POLICE/SECURITY	\$326.00	

TOTAL: _____