

MEETING AGENDA

The City Council / Successor Agency of the City of Firebaugh
Vol. No. 25/11-03

LOCATION OF MEETING: Andrew Firebaugh Community Center
1655 13th Street,
Firebaugh, CA 93622

DATE / TIME: November 3, 2025 / 5:30 pm

CALL TO ORDER

ROLL CALL
Mayor Freddy Valdez
Mayor Pro-Tem Silvia Renteria
Council Member Brady Jenkins
Council Member Felipe Perez
Council Member Elsa Lopez

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Andrew Firebaugh Community Center to participate in this meeting, please contact the Deputy City Clerk at (559) 659-2043. Notification 48 hours prior to the meeting will enable the city to make reasonable arrangements to ensure accessibility to the Andrew Firebaugh Community Center.

Any writing or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at City Hall, in the Deputy City Clerk's office, during normal business hours.

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

PRESENTATION

PUBLIC COMMENT

Any person or persons wishing to address the City Council on any matter that is not on the agenda may do so at this time. Individuals must limit their comments to three minutes. Issues raised during Public Comments are informational only, and the Council cannot take action at this time. All comments should be directed at the Mayor and not at individual Councilmembers or staff members.

CONSENT CALENDAR

Items listed on the calendar are considered routine and are acted upon by one motion unless any Council member requests separate action. Typical items include minutes, claims, adoption of ordinances previously introduced and discussed, execution of agreements, and other similar items.

1. APPROVAL OF MINUTES – Meeting Minutes from October 20, 2025.

PUBLIC HEARING

2. THE CITY COUNCIL OF THE CITY OF FIREBAUGH TO HOLD A PUBLIC HEARING FOR CLOSEOUT OF 22-CDBG-NH-00014 GRANT.

Recommended Action: Council receives public comment & give staff direction to proceed.

3. THE CITY COUNCIL OF THE CITY OF FIREBAUGH PUBLIC HEARING PRESENTATION OF STATE CDBG 2025 NOFA GRANT PROGRAM.

Recommended Action: Council receives public comments.

NEW BUSINESS

4. THE CITY COUNCIL OF THE CITY OF FIREBAUGH CONSIDER THE REQUEST FROM THE FIREBAUGH FALSON CHEER OF A WAIVER RENTAL FEES FOR COMMUNITY CENTER FOR A BINGO FUNDRAISER ON NOVEMBER 12, 2025.

Recommended Action: Council receives public comment & takes action.

5. RESOLUTION NO. 25-34 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIREBAUGH OF ACCEPTING THE LOW BID AND AWARDED A CONTRACT TO QUALITY DRILLERS, INC. IN THE AMOUNT OF \$163,200.00 FOR WELL No. 18 TEST WELL PROJECT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT.

Recommended Action: Council receives public comment & approved Res. No. 25-34.

6. RESOLUTION NO. 25-35 - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIREBAUGH APPROVING A CONTRACT WITH PRECISION CIVIL ENGINEERING, TO PROVIDE CONSULTING SERVICES PLANNING SERVICES.

Recommended Action: Council receives public comment & approved Res. No. 25-35.

7. THE CITY COUNCIL OF THE CITY OF FIREBAUGH TO DISCUSS AND CONSIDER AMENDING POLICY AND PROCEDURE FOR THE SELECTION OF THE MAYOR POSITION.

Recommended Action: Council to discuss and give staff direction.

STAFF REPORTS – *Enclosed.*

COUNCIL MEMBERS AGENDA ITEMS

PUBLIC COMMENT ON CLOSED SESSION ITEMS ONLY

CLOSED SESSION

8. Government Code Section 54957.6.

CONFERENCE WITH LABOR NEGOTIATORS: UNREPRESENTED EMPLOYEES

City Negotiator: Ben Gallegos

Employee Organizations: Unrepresented positions.

ANNOUNCEMENT AFTER CLOSED SESSION

ADJOURNMENT

Certification of posting the agenda:

I declare under penalty of perjury that I am employed by the City of Firebaugh and that I posted this agenda on the bulletin at City Hall on October 31, 2025, at 5:00 pm., by Rita Lozano, Deputy City Clerk

MEETING MINUTES

The City Council/Successor Agency of the City of Firebaugh
Vol. No. 25-10-20

Location of Meeting:	Andrew Firebaugh Community Center 1655 13th Street, Firebaugh, CA 93622
Date/Time:	October 20, 2025/5:30 p.m.
CALL TO ORDER	Meeting was called to order by Mayor Valdez at 5:30 p.m.
ROLL CALL	Mayor Freddy Valdez Mayor Pro Temp Silvia Renteria Council Member Brady Jenkins Council Member Felipe Perez Council Member Elsa Lopez
ABSENT	

OTHERS: City Attorney Christina Smith; City Manager, Ben Gallegos, Deputy City Clerk, Rita Lozano; Finance Director, Pio Martin; Acting Police Chief, Magda Martinez; Battalion Chief, Hector Marin; John Patlan, Fernando Campa, Raquel Tabares, Stephanie Gonzalez, Dr. Carla Tweed, Wanda Breshears & others.

PLEDGE OF ALLEGIANCE *Council Mayor Valdez led the Pledge of Allegiance.*

APPROVAL OF THE AGENDA

Motion to amend the agenda to remove agenda item #7, by Council Member Jenkins, seconded by Council Member Perez, motion passed by a 5-0 vote.

PRESENTATION

- *Swearing in Officer Victor Albarran and Officer Valentin Rodriguez*

PUBLIC COMMENT

Dr. Carla Tweed Of West Hills College provided an update on Measure K, approved in the November election. It was a 25-million-dollar bond. The funds are to stay locally and can't be taken on by the state. I want to tell you what it means for Firebaugh, A Bond Oversight Meeting was held two weeks ago, and the committee was updated. To date about \$5.1 million has been allocated, funding has been used for campus security/cameras and security window screens in some of the rooms. We are currently installing turf and will be installing overhead tarps, so it is cooler when outdoor events take place. Also, completed classroom technology upgrades. The goal is to have solar, battery and overhead parking, but these projects are taking longer, it will be going before the board within the next two months for approval, so we moved forward with the other projects first. Once the solar, battery and parking get approved, it will be about 18-month project.

CONSENT CALENDAR

- 1. APPROVAL OF MINUTES – Meeting Minutes from October 06, 2025.**
- 2. WARRANT REGISTER – Period Starting September 01, ending September 30, 2025.**

September 2025	General Warrants	#48236 - #48368	\$ 1,371,047.00
	Payroll Warrants	#72632 - #72662	<u>\$ 269,472.58</u>
	Total Warrants		\$ 1,640,519.58

Motion to approve the consent calendar by Council Member Jenkins, seconded by Council Member Lopez, the motion passed by a 5-0 vote.

PUBLIC HEARING

3. **ORDINANCE NO. 25-04 AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF FIREBAUGH, CALIFORNIA, AMENDING CHAPTER 16.5 OF THE FIREBAUGH MUNICIPAL CODE REGARDING PUBLIC NUISANCE ABATEMENT – CONTINUED.**

The Public hearing opened at 6:11 pm - Stephanie Gonzales stated her **concerns about undue burdens on responsible property owners**: expressed that the proposed amendment, with new registration requirements, annual fees, fencing mandates, penalties, and potential liens, may unfairly impact property owners who already maintain their properties responsibly. **Request for data and impact studies**: She asks for clarification on the number of unresolved nuisance cases, the effectiveness of existing codes and enforcement tools, and the specific gaps the proposed amendment aims to address. **Implementation, monitoring, and accountability**: Emphasizing the need for a sunset clause, review periods, measurable metrics, annual reports, and clear communication to property owners about implementation deadlines, penalties, and fencing requirements. **Transparency in fee usage**: She requests clarity on how collected registration fees will be used, advocating for them to be directed toward enforcement and abatement activities rather than absorbed into the general fund. **Alternative approaches**: Gonzales suggests considering a targeted pilot program or tiered system for chronic problem properties and a trial period of enhanced enforcement under the existing ordinance before implementing tougher measures. – Hearing closed at 6:20 pm.

A Public Hearing Notice will be republished, and ordinance will be re-introduced for a future meeting.

NEW BUSINESS

4. **THE CITY COUNCIL OF THE CITY OF FIREBAUGH TO DISCUSS AND CONSIDER THE POLICE CHIEF SALARY BRACKET AND ANY ADDED PERKS.**

The City Attorney reported that an amendment to the adopted budget and the Memorandum of Understanding (MOU) is required to adjust the salary scale. Accordingly, the MOU for unrepresented employees will need to be reopened for negotiations to incorporate the necessary amendments.

Motion to give staff direction to reopen the negotiations of the MOU to remove current first two steps of the police chief salary scale and add two steps at the end of the salary scale approved by the consensus of the Council.

5. **THE CITY COUNCIL OF THE CITY OF FIREBAUGH TO DISCUSS ALL CITY STAFF HAVING EMAILS.**

Mayor Pro Tem suggested all employees should have city emails. Staff replied only about 5 employees may not have city emails.

The consensus of the city council is to proceed with issuing all city employees official city emails.

6. **THE CITY COUNCIL OF THE CITY OF FIREBAUGH TO DISCUSS AN UPDATE ON ORDINANCE REGARDING HOMELESSNESS – UNHOUSED INDIVIDUALS.**

Update on this matter: A Police Department staff member had been working on this ordinance but was reassigned to other duties, and the matter has not yet been reassigned. The City Manager added that he expects the new Police Chief to continue working on the ordinance once they are hired.

7. **THE CITY COUNCIL OF THE CITY OF FIREBAUGH TO DISCUSS AND CONSIDER THE FIREBAUGH CANTALOUPE ROUND UP AND ELECTRIC PARADE.**

Agenda item was pulled from the agenda.

STAFF REPORTS

- **Acting Police Chief Magda Martinez** – Nothing to report.
- **Battalion Chief, Hector Marin** – Nothing to be added to the submitted staff report.
- **Public Works Director/Fire Chief, Michael Molina** – City Cleanup is Oct. 20th to 25th from 7:00 am – 3:00 pm Monday – Friday, had our first rain so provided an update on the pumpstation, water drains ponding basin or river. The Fire Department will be participating Firebaugh Middle School Truck or Treat Oct 22, 2025, from 5 pm – 8pm. Fire Department will hold a Truck or Treat Oct. 31, 2025, with the Police Department between 6:30 pm -8:30 pm. Council Member Jenkins inquired about the repairs at the Water Park. Staff have received the parts/controllers but still need to do the repairs.
- **City Manager, Ben Gallegos** – Q Street is under budget, will request to add additional work at the middle school to Saipan, there's other sidewalks that need to be replaced, so if they let us do repairs because it's in the scope of the project we'll proceed. Will hold opening bids Thursday for the test Well project, the wastewater plant did go out to bid. The State made us wait, we had a meeting with them, and they said if the project wasn't awarded by December, we would have to start the process over. Went to Sacramento had a good meeting, met with Upper San Joaquin Levee District to seek grant funding for repairs to the levees in our city. Some of the information they had was incorrect, so I was able to explain and show where the areas are issues, tell them what the city needs. It would protect the wastewater plant which will include a trail, other project would be near the water plant., So they will be advocating for us with those projects.
- **Deputy City Clerk, Rita Lozano** – I want to sincerely thank everyone for their support and understanding during a very difficult time for me. It's been challenging trying to catch up on 8 months of work and still move forward at the same time. I'm grateful to be back on my feet and walking again, we were sure for a while but I'm still continuing my recovery, so I kindly ask for a little patience, as I transition back to work. I'm doing my best to get back up to speed.
- **Finance Director, Pio Martin** – Nothing to add to my report.
- **City Attorney, Christina Smith** – Will provide online training for AB 1234 – Ethics, Sexual Harassment, Brown Act, and Public Records Act on January 24th.
- **Council Members Perez** – reported Oct. 30, 2025, will be the last day of the market for this year.
- **Council Member Lopez** – I think there's a lot of confusion and angry regarding the vacant lot ordinance, so I recommend whatever we do, we do it right.
- **Council Member Jenkins** – Nothing to report.
- **Council Member Renteria** – reported a change to the Brown Act. Attorney replied she will be addressing and reporting the changes that will take effect July of 2026, which passed Oct 3, 2025. Council Member requested a list of training employees have received or attended and suggested looking into a company or software/system for online training and tracking so the city has a record of all the training the employees receive and improve supervisor's job in making it easier. Change is hard but I want change to improve the city and employees training. It would be beneficial to all departments, and cost of the system for future budgeting purposes. It has been mentioned to the clerk that Keenan and Associates is a system my employer uses. The city could look into; the city gets new employees and employees' leaving will be easier in tracking their training. Look into training for Code Enforcement, make sure all the new laws are updated, so there are companies that can assist the city with this issue. Asked staff to look into cost of the services to start budgeting for them. It will be beneficial to the city, code enforcement officer and helpful in court cases, when doing it correctly.
- **City Attorney, Christina Smith** – Will provide online training for AB 1234 – Ethics, Sexual Harassment, Brown Act, and Public Records Act on January 24th.

- **Council Member Valdez** – Attended a league of cities conference was a lot of work and networking, which helps us in bring back all of these great ideas and agrees with the Mayor Pro Tem that need to start looking and moving forward to the employees can start doing their jobs successfully.

COUNCIL MEMBERS AGENDA ITEMS

Mayor Valdez – would like to revisit how we rotate the mayor's position and have the council decide or vote the mayor, similar to how it is done in Mendota.

PUBLIC COMMENT ON CLOSED SESSION ITEMS ONLY

None

- ❖ *Council Member Jenkins motioned to enter the closed session, which was seconded by Council Member Perez, motion passed by a 5-0 vote at 6:22 p.m.*

CLOSED SESSION

8. Government Code Section 54957

PUBLIC EMPLOYEE EVALUATION: City Manager.

- ❖ *Council Member Jenkins motioned to enter the open session, which was seconded by Council Member Perez, motion passed by a 5-0 vote at 7:25 p.m.*

ANNOUNCEMENT AFTER CLOSED SESSION

No action is to be reported at this time.

ADJOURNMENT

- ❖ *Motion to adjourn at 7:26 pm by Council Member Jenkins, and second by Council Member Perez, motion passed by a 5-0 vote.*

STAFF REPORT

TO: Mayor and Council Members of the City of Firebaugh
FROM: Ben Gallegos, City Manager
DATE: November 3, 2025
SUBJECT: CDBG Contract Closeouts

RECOMMENDATION

Receive a report summarizing the accomplishments performed under State CDBG Agreements 22-CDBG-NH-00014; solicit citizen input regarding expenditures and accomplishments of the funding received under these contracts and direct staff to proceed with submitting required documents for closeout to the State.

BACKGROUND

The U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) program authorizes the use of funds to assist low- and moderate-income families or aid in the prevention or elimination of slums or blight. There are two types of CDBG programs: "entitlement" and "non-entitlement". Metropolitan cities and urban counties are entitled to receive annual grants under the "entitlement" program direct from HUD. Metropolitan cities are principal cities or Metropolitan Areas (MAs) or other cities within MAs that have populations of at least 50,000. Urban Counties are within MAs that have population of 200,000 or more excluding the population of metropolitan cities within their boundaries.

The "non-entitlement" program is administered by the State Department of Housing and Community Development (HCD). The City has applied for funding under the State's competitive application process for many years and has been very successful obtaining monies for various projects/program, including, but not limited to: street improvements, sewer line improvements, water line improvements, senior center rehab, park improvements, VFW rehabilitation, and more.

In order to officially close out a contract with HCD, the City is required to first conduct a public hearing to solicit input regarding expenditures and accomplishments of the funding received under the contract and then submit required documents to HCD.

DISCUSSION

22-CDBG-NH-00014

In 2021, the City applied to HCD for a public service grant for the Salvation Army to expand its hot meal and food box delivery program. The grant was successful and the City was awarded a CDBG contract in 2022. The Salvation Army had 36 months to utilize the grant funds. In total, \$160,500 was expended under this grant contract which was 100% grant funded.

The program utilized the funds to assist with hot meal expenses, food box expenses and personnel costs associated with operating the food distribution program. On average, the hot meal program served roughly 1,200 meals per month to residents and also delivered approximately 225 of those meals to local seniors that are homebound. In addition, the food box component provided 300 boxes to families in need which usually focused around specific holidays when "theme" boxes could be provided.

All programs and projects listed above have now been completed or reached their 36-month grant term with the State. Staff has submitted final funds requests for all eligible expenses and will be packaging the required closeout documents to initiate the closeout process.

The program has been quite successful and recently was awarded an additional grant that was applied for in 2024 and will begin very soon.

FISCAL IMPACT

All CDBG funds are 100% grant funded.

ALTERNATIVES

The Council has the following alternatives to consider:

1. Open the public hearing, receive public comment, review the accomplishments performed, provide direction for staff to send closeout reports; or
2. Provide alternative direction to staff.

PUBLIC NOTIFICATION

The agenda was posted in accordance with the Brown Act. The public hearing notice was posted at the following locations: City Hall, Police Department, Community Center and Senior Center.



Community Development Block Grant (CDBG) Program

- 2025 Notice of Funding Availability

City of Firebaugh Public Hearing on November 3, 2025



2025 Notice of Funding Availability (NOFA)

- Firebaugh is in the non-entitlement program
 - Housing and Community Development Department (HCD) released approximately \$27 million on September 30, 2025
 - Funds are provided as grants for a wide range of activities, including housing, public services, economic development, infrastructure and more
 - All CDBG funds must meet a national objective: benefit low/moderate income persons, aid in the prevention of slums and blight, or meet an urgent need
- 



2025 NOFA – What's New

- All application will be competitively scored – Over The Counter (OTC) component has been removed.
 - A set-aside for applicants who haven't been awarded CDBG funds in the past 5 NOFA cycles has been established.
 - Scoring system has been updated
- 



2025 Notice of Funding Availability

- Jurisdictions are eligible to submit an application with up to three (3) activities of the following combinations
 - 1 Project + 1 Program + 1 Public Service or Planning –OR–
 - 1 Project + 2 Public Service or Planning –OR–
 - 1 Program + 2 Public Service or Planning
 - **NOTE: 2 Projects, 3 Public Services, or 3 Planning applications are not allowed
 - Maximum award is \$3.6 million per jurisdiction
 - Applications are due January 30, 2026 at 3 PM.
- 



Activities: Projects (maximum 1)

- Public Improvement / Public Facilities
 - Examples include: water, sewer, streets, sidewalks, storm drain, parks, senior centers, etc.
 - Application maximum for projects - \$3.3 Million
 - Projects must demonstrate readiness at time of application, i.e. NEPA, cost estimate, bid-ready plans and specs, etc.
- 



Activities: Programs (maximum 1)

- Housing Programs: Owner occupied rehabilitation program, homeownership assistance, code enforcement, housing counseling, etc.
 - Economic Development Programs: Direct financial assistance to For-Profit business, microenterprise assistance, and technical assistance
 - Application maximum for programs - \$1.5 Million
- 



Activities: Public Services (maximum 2)

- Application maximum for public services: \$300,000
- CDBG funds may be used to pay for labor, supplies and material for an eligible public service, which may include:
 - Homeless Services
 - Recreational Services
 - Health Services
 - Meals on Wheels
 - Food Distribution
 - Crime prevention and Public Safety
 - And more.....



Activities: Planning

- Application maximum for Planning: \$300,000
 - Examples include:
 - Comprehensive Plans
 - Capital Improvement Plans
 - Functional Plans for housing, land use, open space and recreation, transportation, etc.
 - Feasibility studies for future improvements
 - Water/Sewer/Storm Drainage master plans
 - And more.....
- 



City's CDBG Success

- 24-CDBG-10008 – Maldonado Park and Salvation Army = \$3.6 Million
 - 23A-CDBG-20006 – Storm Drain Improvements = \$2.8 Million
 - 22-CDBG-NH-00014 – Salvation Army = \$160,500
 - 20-CDBG-12000 – Fire Station = \$4 Million
 - 18-CDBG-12911 – Waterline Replacement = \$2.35 Million
 - 17-CDBG-12016 – VFW Hall and Sewer Line Replacement = \$5.8 Million
 - **TOTAL in last 8 Years - \$18,710,500**
- 



Recommendations

- Open Public Hearing
- Receive any public comment
- Close Public Hearing
- Council Discussion
- Direct Staff to proceed with application



Any Questions?

CITY OF FIREBAUGH

1133 "P" STREET
FIREBAUGH, CALIFORNIA 93622-2547
(559) 659-2043
FAX (559) 659-3412



FRESNO COUNTY, CALIFORNIA

FACILITIES RENTAL AGREEMENT A.F. COMMUNITY BUILDING

1655 13TH STREET FIREBAUGH, CA 93622

It is important that you read and fill out this form completely.
Failure to do so may result in a delay on your request

NAME OF APPLICANT (nombre): <u>Andres Cordacho</u>		ADDRESS (dirección): _____	
PHONE (teléfono): _____	Text Notifications: ☒ YES ☐ NO	RENTAL PURPOSE? (actividad): <u>Fundraising Event</u> <u>Bingo Night</u>	
DATE OF RENTAL (fecha): <u>November 12, 2025</u>		HOURS THAT FACILITY WILL BE RENTED? (horas de renta): From <u>5:00</u> ☐ am / ☒ pm To: <u>10:00</u> ☐ am / ☒ pm	
Email (correo electronico): _____			
HOW MANY PEOPLE WILL BE ATTENDING? (cantidad de gente): <u>200 - 250 people</u>		PERSON IN CHARGE, INCLUDE TELEPHONE: <u>Andres Cordacho</u>	
WILL ALCOHOL BE SERVED? ☐ YES ☒ NO		TIMES THAT ALCOHOL WILL BE SERVED (horas de alcohol)	
IS AN "ABC" LICENSE REQUIRED? ☐ YES ☐ NO		From: ☐ am / ☐ pm To: ☐ am / ☐ pm	

- ☐ \$800.00 Daily
☐ \$550.00 Non-Profit Daily
☐ \$350.00 Local Non-Profit Daily
☐ \$200.00 Chair / Tables

- ☐ \$125.00 Hourly
☐ \$80.00 Non-Profit Hourly
☐ \$40.00 Local Non-Profit Hourly

TYPE OF MUSIC:

☐ DISC JOCKEY (DJ)☐ LIVE BAND

FAC01	APPLICATION PROCESSING FEE NON-REFUNDABLE	\$ 25.00
FAC03	CLEANING DEPOSIT - REFUNDABLE	\$ 300.00
FAC01	RENTAL FEE NON-REFUNDABLE	\$ _____
FAC01	RENTAL FEE TABLE/CHAIRS	\$ _____

PD002 (5%)/PD003 Security (officers) _____ x (hours) _____ x \$32.60 per hour/per officer \$ _____

NUMBER OF OFFICERS TO BE DETERMINED BY POLICE DEPARTMENT

TOTAL DUE: \$ _____

A.F Hall Rules and Regulations

1. Undersigned applicant agrees and understands the City is not an insurer and the insurance concerning personal injury (including death,) and real or personal property loss or damage in, about or on the premises shall be obtained by the applicant. The amounts charged by the City are not sufficient to warrant or guarantee that no loss, damage, claim or liability will occur or that increased loss, damage, claims or liability will not occur. Applicants do hereby for him/her/itself and all parties claiming under him/her/it release and discharge the City of Firebaugh from and against all said losses, damages, claims or liability.
 2. Agreed upon Rental and deposits Fee as listed on page 1 in accordance with Regulations.
 3. Due to insurance requirements NO City Employee will be allowed to donate time to supervise Activities.
 4. Staff will inspect facilities and deposits will be returned with the next scheduled Bills Payable approval (30-45 days.)
 5. SMOKING is **NOT** permitted inside any City of Firebaugh building.
 6. Cancellation: Renter shall notify City no later than thirty (30) days before its scheduled use of the A.F Hall, of its intent to cancel such use, except as provided herein. If RENTER fails to provide such notice, City shall retain RENTER'S fee for use of the A.F Hall. Initial 
 7. **Bounce Houses:** Vendors providing inflatable bounce houses must carry their own General Liability Insurance and name The City of Firebaugh (as shown on #4) and the event holder as additional insured on the policy. NO other inflatables are allowed. Initial 
 8. Key is to be picked up at City Hall the day of your Walk Through. Walk Through Hours are from 2pm-3pm a day prior to your rental. Initial 
 9. All activities must be shut down one half (1/2) hour earlier, as per the time listed above in hours of rental. Initial 
 10. **\$1,000,000 Insurance Required for City Facilities. The certificate of insurance must be accompanied by the additional insured and/or waiver of subrogation endorsements. The Additional Insured must read: "The City of Firebaugh, its officers, officials, employees, agents and volunteers."**
 11. The undersigned applicant agrees and understands insurance needs to be purchased by a third party in order to host the event. Initial 
- Preferred insurance can be found on our website firebaugh.org under Online Forms -Special Event Insurance E-Quote

APPLICANT'S SIGNATURE:



DATE:

10/15/2025

A.F COMMUNITY BUILDING PAYMENT CHECK LIST

COPY OF PURCHASED INSURANCE NEEDS TO BE PROVIDED

FAC01 APPLICATION PROCESSING FEE NON-REFUNDABLE	\$25.00	
FAC03 CLEANING DEPOSIT	\$300.00	
FAC01 RENTAL FEE NON-REFUNDABLE	\$800.00	
FAC01 TABLES / CHAIRS	\$200.00	
PD002(5%) / PD003 POLICE/SECURITY	\$326.00	

TOTAL: _____



TO: Mayor Freddy Valdez and Council Members
FROM: Mario Gouveia, City Engineer
DATE: November 3, 2025
SUBJECT: Resolution No. 25-34

RECOMMENDATION:

1. Council by motion adopt Resolution No. 25-34 – Accepting the low bid and Awarding a Contract to Quality Well Drillers, Inc. in the amount of \$163,200.00 for the Well No. 18 Test Well project.
2. Authorize the City Manager to execute the Agreement on behalf of the City of Firebaugh.

BACKGROUND:

The City of Firebaugh is being proactive in locating a possible location for a new well to replace ageing existing wells that are nearing their useful life.

The major work consists of drilling one (1) test well for a new City well including well logging, aquifer sampling, and abandonment of the test well in the City of Firebaugh.

Following a public bidding process, the project was advertised on October 8, October 15, and October 22, 2025 in the Firebaugh-Mendota Journal. The City received a total of four (4) bids that were opened and read aloud at 2:00 p.m. on October 23, 2025 at the City of Firebaugh City Hall, this being the advertised bid opening date and time. The City Engineer reviewed the bids and the lowest responsive and responsible bid was submitted by Quality Well Drillers, Inc. The bid results were as listed:

Quality Well Drillers, Inc.	\$ 163,200.00
Katch Environmental, Inc.	\$ 279,500.00
Gregg Drilling, LLC	\$ 335,000.00
Zim Industries, Inc.	\$ 338,200.00
Engineer's Estimate	\$ 164,000.00

It is recommended that a Contract be awarded to Quality Well Drillers, Inc. in the amount of one hundred sixty-three thousand two hundred dollars and zero cents (\$163,200.00).

FISCAL IMPACT:

Funding for this project will be expended using Water Capital Fund 037.

ATTACHMENTS:

1. Resolution No. 25-34
2. Abstract of Bids

RESOLUTION NO. 25-34

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIREBAUGH OF ACCEPTING THE LOW BID AND AWARDING A CONTRACT TO QUALITY WELL DRILLERS, INC. IN THE AMOUNT OF \$163,200.00 FOR THE WELL No. 18 TEST WELL PROJECT AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT

WHEREAS, the City of Firebaugh is being proactive in locating a possible location for a new well to replace ageing existing wells that are nearing their useful life; and

WHEREAS, the Invitation to Bid for the Well No. 18 Test Well Project in the City of Firebaugh was advertised on October 8, 2025; and a total of five (5) bids were received and were opened and read aloud at 2:00 p.m. on October 23, 2025, at the City of Firebaugh City Hall, this being the advertised bid opening date and time. The bid results were listed below; and

<u>Contractor</u>	<u>Total Bid</u>
Quality Well Drillers, Inc.	\$ 163,200.00
Katch Environmental, Inc.	\$ 279,500.00
Gregg Drilling, LLC	\$ 335,000.00
Zim Industries, Inc.	\$ 338,200.00

WHEREAS, the Engineer's Estimate was \$164,000.00; and

WHEREAS, the bids have been reviewed, and Quality Well Drillers, Inc. submitted the lowest responsive and responsible bid; and

NOW THEREFORE, by the City Council of the City of Firebaugh, County of Fresno, California, resolves as follows:

1. The above recitals are true and correct findings of the Firebaugh City Council.
2. Adopts a Resolution to award a contract to Quality Well Drillers, Inc. for one hundred sixty-three thousand two hundred dollars and zero cents (\$163,200.00).
3. Authorizes the City Manager to sign the Agreement with Quality Well Drillers, Inc. on behalf of the City of Firebaugh.
4. This Resolution will become effective immediately.

The foregoing resolution was introduced and adopted at a regular meeting of the City Council of the City of Firebaugh held on the 3rd day of November 2025, by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED:

ATTEST:

Freddy Valdez, Mayor

Rita Lozano, Deputy City Clerk

ATTEST:

I, hereby certify that the forgoing resolution was regularly introduced, passed and adopted at a regular meeting of the City Council of the City of Firebaugh this 3rd day of November 2025.

Rita Lozano, Deputy City Clerk of the City of Firebaugh

**ABSTRACT OF BIDS FOR
CITY OF FIREBAUGH WELL No. 18 TEST WELL
Bid Opening: October 23, 2025 at 2:00 p.m.**

			<i>Engineer's Estimate</i>		Quality Well Drillers, Inc. 260 Airpark Rd. Atwater, CA 95301		Katch Environmental, Inc. dba Katch General 929 L Street Fresno, CA 93721		Gregg Drilling, LLC 2100 Goodyear Road Benicia, CA 94510		Zim Industries, Inc. 4532 E. Jefferson Ave Fresno, CA 93725	
Item No.	Item Description	Quantity and Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Test Well	500 LF	160.00	80,000.00	200.00	100,000.00	250.00	125,000.00	290.00	145,000.00	337.00	168,500.00
2	Well Logging	1 LS	5,000.00	5,000.00	3,200.00	3,200.00	7,500.00	7,500.00	16,500.00	16,500.00	5,500.00	5,500.00
3	Aquifer Sampling	8 EA	8,000.00	64,000.00	5,000.00	40,000.00	16,500.00	132,000.00	18,000.00	144,000.00	17,500.00	140,000.00
4	Abandonment of Test Well	1 LS	15,000.00	15,000.00	20,000.00	20,000.00	15,000.00	15,000.00	29,500.00	29,500.00	24,200.00	24,200.00
BID TOTAL			\$164,000.00		\$163,200.00		\$279,500.00		\$335,000.00		\$338,200.00	

Subcontractors Listed: None

None

*Costera Waste & Environmental Hogg Drilling Specialty Const.
Pacific Surveys, LLC Pacific Surveys, LLC*

RESOLUTION NO. 25-35

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIREBAUGH APPROVING A CONTRACT WITH PRECISION CIVIL ENGINEERING, TO PROVIDE CONSULTING SERVICES PLANNING SERVICES

WHEREAS, the City of Firebaugh requires professional planning consulting services to assist with the update of the City's General Plan, zoning ordinance review, development review, or long-range planning initiatives. This includes reviewing and approving land-use and development proposals, implementing the City's General Plan, administering the Zoning Code, processing amendments to the General Plan and Zoning Ordinance, managing special planning studies, and ensuring compliance with State and Federal mandates related to development, land divisions, and environmental review; and

WHEREAS, the City has determined that specialized planning expertise is necessary to ensure that the City's planning policies and programs are consistent with state law and community objectives; and

WHEREAS, pursuant to the City's procurement policies, a Request for Proposals (RFP) was issued on May 21, 2025, and 9 proposals were received and evaluated based on qualifications, experience, and cost; and

WHEREAS, City staff recommend awarding the contract to Precision Civil Engineering, Inc., whose proposal was determined to be the most qualified and responsive to the City's needs; and

WHEREAS, the City Council finds that entering into a professional services agreement with Precision Civil Engineering, Inc., at the fee rates stated in Exhibit "A" and with a term of three (3) years, which is in the best interest of the City: and

WHEREAS, the contract proposal submitted to the City of Firebaugh by Precision Civil Engineering, Inc., is attached as "Exhibit 1"; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF FIREBAUGH DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The Precision Civil Engineering, Inc. is hereby approved.

SECTION 2. The Firebaugh City Council hereby authorizes the City Manager to take such other and further action consistent with this resolution and sign and transmit any documents, as necessary, in order to implement this Resolution on behalf of the City.

PASSED, APPROVED AND ADOPTED at a regular meeting of the Firebaugh City Council, on the 3rd day of November, 2025, by following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

APPROVED:

ATTEST:

Freddy Valdez, Mayor

Rita Lozano, Deputy City Clerk

Exhibit "1"

**AGREEMENT WITH CONSULTANT FOR THE
PROVISION OF PLANNING SERVICES**

This agreement (the "Agreement") is made and entered into as of _____, 2025, (the "Effective Date") by and between PRECISION CIVIL ENGINEERING, INC. ("Consultant") and the CITY OF FIREBAUGH ("City")(collectively, the "Parties").

RECITALS

WHEREAS, the City is required to provide planning services for its citizens consistent with Government Code Section 65100;

WHEREAS, the City has determined that under Government Code Section 65101 that the functions of the planning agency are to (a) develop and maintain a general plan, (b) develop and maintain a zoning ordinance, (c) prepare environmental documents for projects consistent with the California Environmental Quality Act of 1970 ("CEQA"), as amended, and (d) perform other functions as the legislative body may request;

WHEREAS, after appropriate conference and negotiation between Consultant and City, the City desires to engage Consultant to render planning services as allowed under Government Code Section 65100.

AGREEMENT

NOW THEREFORE, in consideration of the recitals above, mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Parties agree as follows:

- 1. Scope of Employment.** The City hereby engages Consultant and Consultant hereby agrees to perform all services which are made a part of the is Agreement. Such services shall include, but are not limited to, technical and professional work desired by the City Manager and functions described in Government Code Section 65103.
- 2. Independent Contractor.** It is understood and agreed by the Parties that Consultant shall perform according to its own means and methods and shall for all purposes be an independent contractor. At no times should the Consultant be considered an employee or agent of the City. .
- 3. Compensation.** The City Agrees to reimburse Consultant in accordance with rates set forth in "Exhibit A", attached hereto. Hourly compensation rate and hourly service levels are set forth in Exhibit A, including travel time. Payment by City to Consultant shall be on a monthly basis.
- 4. Conflicts.** In all matters pertinent to planning services for the City, the Consultant shall not act in any capacity as consultant to, representative of, or agent of any private party, nonprofit organization, or other public agency conducting business withing the City's sphere of influence or which would pose a conflict with the City.

Exhibit "1"

4. Time of Performance. This Agreement shall be effective as of the Effective Date above and continuing for three years, whereupon it may be renewed as agreed and approved by the Parties. The Consultant shall provide to the City planning services, including but not limited to, processing development applications, providing information on planning policies and regulations to the general public, preparing and processing environmental documents and other planning tasks that the Consultant and City Manager agree upon during this time.

5. Responsibility of the City. City shall be responsible for: making staff assistance reasonably available to Consultant during the course of this Agreement; assisting Consultant in collecting information as needed; promptly reviewing Consultant's work prior to public release or publication; arranging for all such meetings and study sessions as may be in judgment of the City necessary to carry out this Agreement; and shall assume full responsibility for all communication that may be required with the City Council, Planning commission, or with other interested parties. All information, data, records, and maps as are existing, available and necessary for carrying out the work to be performed under this Agreement shall be furnished to the Consultant without charge by City.

6. Meetings. Consultant shall attend such meetings with City staff, City Council, City Planning Commission and/or other resource personnel as will be necessary to complete the Consultant's obligations under this Agreement. The Consultant shall inform City Manager of what meetings they deem necessary to attend within a reasonable amount of time prior to meeting. Consultant is not entitled to attend any closed session City Council meeting or any other staff meetings that the City Manager deems confidential.

7. Other Services. Consultant can make available other types of planning-related services to the City upon written request. The fee for said services shall be negotiated separately.

8. Termination. The City or Consultant may terminate this Agreement upon thirty (30) calendar days written notice by either party.

9. Modification. No modification, waiver, amendment, discharge or change of this Agreement shall be valid unless the same is in writing and signed by the party against which the enforcement of such modification, waiver, amendment, discharge, or change is or may be sought. This Agreement sets forth the entire agreement and understanding of the parties with respect to the transaction contemplated herein and supersedes any prior instruments, arrangements, and understandings related to the Agreement.

10. Indemnification. Consultant shall indemnify and hold City harmless from and against any and all claims, costs, demands, losses, damages, liabilities, lawsuits, actions, and other proceedings in law or in equity or otherwise, judgments, awards, and expenses of every kind and nature whatsoever, including without limitation, attorneys' fees, arising out of or relating to, directly or indirectly, in whole or in part, the Agreement on and after the Effective Date, resulting from the negligence or willful misconduct of the Consultant in the performance of this Agreement.

Exhibit "1"

11. Successors. This Agreement shall not be assigned by the Consultant without prior written consent of the City. This Agreement shall be binding on the successors and assigns of the Parties, if such assignment is consented to by City.

12. Insurance. Consultant shall carry Comprehensive General Liability Insurance of not less than \$1,000,000 limit of liability, with a 30-day written Notice of Cancellation in favor of the City. The Consultant shall provide a certificate of insurance to the City upon request, naming the City as an additional insured.

13. Governing Law. This Agreement will be construed and enforced in accordance with the laws of the State of California.

WITNESSETH

IN WITNESS WHEREOF, the City and Consultant have executed this Agreement as of the date set forth above.

CONSULTANT:

Precision Civil Engineering, Inc.

CITY:

City Of Firebaugh

Signature: _____

Signature: _____

By: _____,
CEO

By: _____,
City Manager

Date: _____

Date: _____

Exhibit A to follow.

BILLING RATE SCHEDULE

PCE's fee information for planning staff services is provided below.

| HOURLY RATES

The following outlines the hourly rates for all positions and classifications that may provide services under this agreement.

Position	Hourly Rate
Planning Manager	\$220
Principal Planner	\$180
Senior Planner	\$160
Technical Analyst/GIS Specialist.....	\$155
Senior Associate Planner	\$135
Associate Planner	\$120
Assistant Planner	\$105

| REIMBURSABLE EXPENSES

Reimbursable expenses are to be determined by individual projects and scopes. When reimbursable expenses are part of a scope, they will be included in the not-to-exceed proposed price.

| ADDITIONAL SERVICES

Additional services are to be determined by individual projects and scopes. When additional services are requested, billing rates will be provided.

| OVERTIME

PCE's hourly rates are provided above. These positions are exempt and paid on a salary basis with no overtime eligibility.

| TRAVEL TIME

Required travel time is to be determined by individual projects and scopes. When travel is required, they will be included in the not-to-exceed proposed price.

RESOLUTION NO. 08-33

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF FIREBAUGH
ESTABLISHING A POLICY AND PROCEDURE
FOR THE SELECTION OF THE MAYOR AND MAYOR PRO TEM**

WHEREAS, the City Council desires to establish a policy and procedure for appointing a member of the Council to serve as Mayor and Mayor Pro Tem; and

WHEREAS, the Council desires to adopt a policy that will be neutral and will rotate the offices of Mayor and Mayor Pro Tem, automatically, every year.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Firebaugh as follows:

1. This policy and procedure will become effective as of January 1, 2009. Beginning at the first meeting of January in every calendar year, the office of Mayor shall automatically rotate.

2. Beginning at the first meeting of January, 2009, the office of Mayor shall automatically be filled, based on most seniority, measured by continuous tenure on the City Council.

3. As of the first meeting in January, 2009, Councilmembers will each be assigned a place in the rotation, with that Councilmember with most seniority measured by continuous tenure, becoming the Mayor, and each of the remaining 4 Councilmembers shall be assigned a number, 2 through 5, based on their seniority, measured by continuous tenure.

4. At the first meeting of January, thereafter, in each successive year, the office of Mayor shall automatically rotate to the next successive Councilmember in the rotation.

5. Should any Councilmember decline to serve when it is his or her turn to serve, based on the rotation, then the office of Mayor shall automatically rotate to the next Councilmember, by number, in the rotation.

6. When a Councilmember's year of service as Mayor has been completed, that Councilmember shall be placed at the end of the rotation.

7. The office of the Mayor Pro Tem shall also be selected based on seniority, in accordance with the foregoing formula, and the Mayor Pro Tem as of the first meeting of January, 2009, shall be that Councilmember assigned the number "2" in the rotation based on seniority. The Mayor Pro Tem shall automatically become Mayor following completion of the Mayor's term of service, as outlined above, and the new Mayor Pro Tem shall become the Councilmember next in the rotation.

8. If the Mayor Pro Tem position becomes vacant at any time during the year of service, the Councilmember next in the rotation, by number, shall fill the position and serve as Mayor Pro Tem for the remainder of the vacant term.

9. Completing the term of Mayor Pro Tem on behalf of another Councilmember, due to an unexpected vacancy, shall not be considered when determining seniority to serve as the Mayor Pro Tem in the proper and normal line of succession, nor preclude such Councilmember from serving as Mayor Pro Tem in his or her own right in the proper and normal line of succession.

The foregoing resolution was approved and adopted at a regular meeting of the City Council of the City of Firebaugh held on the 21st day of July, 2008, by the following vote:

AYES: Fannon, Marquez, Sablan, Knight

NOES:

ABSTAIN:

ABSENT: DeFrancesco

APPROVED:



Craig Knight, Mayor
City of Firebaugh

ATTEST:



Rita Lozano, Deputy City Clerk
City of Firebaugh



City of Firebaugh Public Works Department

Staff Report

To: Mayor Freddy Valdez and City Council Members

From: Michael Molina, Public Works Director

Date: November 3, 2025 - Council Meeting

Water/Wastewater

The operation department has been working on the following:

1. Day-to-day operations of treatment plants.
2. Cleaned up and disc around percolations ponds.
3. Doing yearly maintenance on water plants.

Streets

The Street Department has been working on the following:

1. Replacing crosswalk signs around schools.
2. Repairing streetlights on Cline St.
3. Replacing stop signs around town.
4. Repairing potholes on 12th street.

Parks

The Crew has been working on the following:

1. Working on leveling Dunkle park.
2. Cleaning up palm trees around Maldonado Park.
3. Trimming bushes on island on Morris Klye Dr.
4. Spraying downtown trees for Aphids.
5. Installed new controllers at splash park.

City Projects:

1. Opened bid for test Well.
2. Had pre-construction meeting for Sewer plant upgrades.



DEPUTY CITY CLERK-HR

STAFF REPORT

To: Honorable Mayor and Members of the City Council

From: Rita Lozano, Deputy City Clerk/HR

Date: November 3, 2025

Subject: Administrative and Personnel Updates

Overview

This report provides an update on current administrative projects and personnel-related activities undertaken by staff.

Current Projects and Activities

- **Personnel Records Management:**
Updated and maintained personnel files, including revisions to city official records. Conducted routine filing and ensured all records are current and compliant with city and state requirements. Assisting new hires with the hiring packets and enrollment questions.
- **DMV and Employment Records:**
Updated DMV employment records, removing former employees and adding new hires to ensure accurate and up-to-date reporting.
- **Public Requests and Administrative Support:**
Assisted in responding to public records requests and provided administrative support for agenda preparation, meeting minutes, and related City Council documentation.
- **Public Nuisance Ordinance:**
Continued work on addressing public reported issues related to the Public Nuisance Ordinance, with coordination with relevant departments and City Attorney in reviewing proposed updates.
- **Training and Compliance:**
Participated in the Fair Political Practices Commission (FPPC) training and assisted with registering staff for additional professional development and compliance-related trainings.

It's been challenging trying to catch up on 8 months of work and still move forward at the same time. so I kindly ask for a little patience, as I transition back to work. I'm doing my best to get back up to speed.